

*Robert's Rules of Order*

Robert's Rules of Order Modified Procedure shall be used as a guideline for board conduct:

- Motions must be processed in a priority order
- Motions must be seconded
- Votes taken by voice, standing or ballot
- Members are not required to obtain the floor and can make motions or speak while seated.
- The Presiding Officer need not stand
- The Presiding Officer can speak in discussion
- The Presiding Officer will vote on all questions