

**HOWELL CARNEGIE DISTRICT LIBRARY  
BOARD OF TRUSTEES MEETING**

**MINUTES OF MAY 8, 2018**

President Lynne Bondy called the regular meeting of the Howell Carnegie District Library Board of Trustees to order at 7:12 pm.

Present: Board Members: Lynne Bondy, Jill Hilla, David Morse, Rick Scofield and Charlie Todd. Heather Aeschliman arrived at approximately 7:18 pm.

Absent: Katie LaCommare

Rick Scofield moved to approve the agenda as presented. Charlie Todd supported and the board unanimously approved.

Jill Hilla moved to excuse the absence of Katie LaCommare. David Morse supported and the board unanimously approved.

Rick Scofield moved to approve the consent agenda, including Item A., Minutes of April 10, 2018, and Item B., Bills and Payrolls. Charlie Todd supported and the board unanimously approved.

There were no announcements or comments from the public.

President Lynne Bondy reported that United for Libraries does have a survey for board members and Holly Ward Lamb has emailed the link to them. United for Libraries is attempting to gather data regarding barriers to individuals serving on library boards.

A written copy of the Treasurer's Report for April 2018 was provided to each board member. Rick Scofield reviewed the report with the board. He did note a typographical error in the pie chart. Charlie Todd moved to accept the Treasurer's Report as presented. David Morse supported, and the board unanimously approved.

There were no committee meetings during the month of April

Director Holly Ward Lamb's report was provided electronically to each board member, and she had nothing to add to her written report.

***ACTION ITEMS***

**OLD BUSINESS:**

None.

## **NEW BUSINESS:**

1. Jill Hilla moved to approve the Use of Library Grounds Request from Howell Area Parks and Recreation for its carnival in the library's vacant lot during Melon Fest, August 17-19, 2018. Rick Scofield supported, and the board unanimously approved.
2. David Morse moved to approve contracting with Alton Group for painting at a cost not to exceed \$9,000 for labor and materials. Charlie Todd supported, and the board unanimously approved.

## ***DISCUSSION***

3. There was discussion and an update of the Kathleen Zaenger Public Service Scholarship. Kathleen Zaenger and Lynne Bondy will present the award at Howell High School's Scholarship Night on Thursday, May 10.
4. Holly Ward Lamb updated the board on the status of the appointment of new board member Maria Stuart. Holly anticipates that Mrs. Stuart's tenure on the board will begin on July 1, 2018.
5. There was discussion of a farewell gathering for board member Heather Aeschliman. It was decided this would take place before the June 12 public hearing and board meeting. Neither Jill Hilla nor Rick Scofield will be attending the June board meeting, but we will be sure to include Maria Stuart on the guest list.
6. Holly Ward Lamb provided an update of the Zemper sculpture. Holly will attempt to verify the size of the plaque that will be installed with committee chair Mike Hall, as well as his availability to speak at our July and August meetings.
7. Holly Ward Lamb collected the completed Trustee Evaluations. She will present the findings at the June meeting.
8. A meeting of the nominating committee (Lynne Bondy, Heather Aeschliman, Katie LaCommare and Holly) will be scheduled in the near future. Lynne Bondy noted that she will continue to serve as president for the next year, but that whoever is chosen to serve as vice-president will be "groomed" to take over the position of president.
9. Holly Ward Lamb provided a budget planning update. She is waiting for the school report on the county's webpage, which will determine the library's revenue. She has started reviewing budgeting materials. A budget work session is currently scheduled for Monday, May 21 at 4:30 pm. Lynne Bondy noted that she will not be attending the work session, because of an out-of-town conference.

10. The board conducted its “annual” evaluation of Holly Ward Lamb in her position as director to date.

***IN-SERVICE TRAINING TOPIC***

Nothing scheduled.

***COMMENTS & CONCERNS OF BOARD MEMBERS:***

Heather Aeschliman thanked the board members for their support when her father recently passed away.

Charlie Todd moved to adjourn the meeting at 8:39pm. Heather Aeschliman supported, and the board unanimously approved.

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Kathleen Murray, Recording Secretary