

**HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING**

MINUTES OF AUGUST 14, 2018

Vice-President Charlie Todd called the regular meeting of the Howell Carnegie District Library Board of Trustees to order at 6:58pm.

Present: Board Members Jill Hilla, Katie LaCommare, David Morse, Rick Scofield, and Charlie Todd.

Mike Hall of The Duane Zemper Legacy Project, Randy Metz of Grissim, Metz, Andriese Associates, Heather Aeschliman, and Library Director Holly Ward Lamb were also present. Maria Stuart arrived at 7:02pm

Absent: Lynne Bondy

Rick Scofield moved to approve the agenda as presented. David Morse supported, and the board unanimously approved.

Jill Hilla moved to excuse the vacation absence of Lynne Bondy. David Morse supported, and the board unanimously approved.

Rick Scofield moved to approve the consent agenda, including Item A., Minutes of July 10, 2018; Item B., Bills and Payrolls; and Item C., Certification of MERS Delegates. David Morse supported, and the board unanimously approved.

There were no announcements or comments from the public.

IN-SERVICE TRAINING TOPIC

Mike Hall of The Duane Zemper Legacy Project and Randy Metz of Grissim, Metz, and Andriese Associates provided information on the location and landscaping surrounding the Zemper Sculpture. The library grounds will house the sculpture.

ACTION ITEMS

NEW BUSINESS:

1. Extended discussion ensued concerning the location and the platform that will hold the Zemper Sculpture. Director Lamb expressed concern about the library bearing additional costs with respect to the sculpture and bronze plaques and the size of the platform. Maria Stuart moved to approve the location for the Zemper sculpture on the southeast corner of the library grounds where the historical marker currently resides, and the design of the platform as submitted, with the diameter of the platform not to exceed 20 feet. The library's financial contribution will not exceed a total of \$27,000, which includes the original \$22,000

donation as referenced in Resolution 17-16. Jill Hilla supported and the board unanimously approved.

Vice-president Charlie Todd had nothing to report in Lynne Bondy's absence.

Each board member received a copy of the Treasurer's Report for July 2018 electronically. Rick Scofield briefly reviewed the report with the board. David Morse moved to accept the Treasurer's Report as presented. Jill Hilla supported, and the board unanimously approved.

There were no committee meetings during the month of July.

Each board member received a copy of Director Holly Ward Lamb's report electronically. Additionally, she advised that the front steps of the library need to be replaced. The current plan is to prepare an RFP, get estimates and be ready to move forward next spring. She stated she will keep the board apprised of developments.

ACTION ITEMS (cont.)

OLD BUSINESS:

2. The board members reviewed and executed its "Annual Board Commitment to Excellence."

NEW BUSINESS:

3. Rick Scofield moved to approve the board committee members and nominating committee chair as listed. David Morse supported, and the board unanimously approved.
4. Jill Hilla moved to approve the Training Topics Calendar and members and nominating committee chair as listed. Katie LaCommare supported, and the board unanimously approved.
5. Katie LaCommare moved to approve Resolution 18-15 to authorize the operating millage for 2018-19 at the rate listed on form L-4029. David Morse supported, and the board was polled. All board members approved.
6. Rick Scofield moved to approve the Use of Library Grounds application from the Howell Area Chamber of Commerce for Friday, November 23, 2018 for the Fantasy of Lights. Katie LaCommare supported, and the board unanimously approved.

DISCUSSION

7. The board reviewed the process for the library director's performance appraisal. Holly Ward Lamb submitted two options for the time of year to

conduct an evaluation of her. The board agreed to keep a full review in April.

8. Holly Ward Lamb provided additional information concerning the Livingston County Trustees & Directors Meeting scheduled for October 10 at 7:00pm. The Fowlerville Library will host the event.
9. Holly Ward Lamb presented options for the trustee holiday celebration. The board agreed that we should investigate holding the celebration at Block Brewery in Howell.

COMMENTS & CONCERNS OF BOARD MEMBERS

David Morse advised that this is his last board meeting because he is moving to Arizona.

Maria Stuart moved to adjourn the meeting at 8:50pm. David Morse supported, and the board unanimously approved.

Kathleen Murray, Recording Secretary