President Lynne Bondy called the regular meeting of the Howell Carnegie District Library Board of Trustees to order at 7:04pm.

Present: Board Members, Lynne Bondy, Liesl Clark, Jill Hilla (telephonically), Maria Stuart (telephonically) and Charlie Todd. Library Director, Holly Ward Lamb, was also present.

Absent: Katie LaCommare and Rick Scofield

Liesl Clark moved to approve the agenda as presented. Charlie Todd supported, and the board unanimously approved.

Charlie Todd moved to excuse the absence of Katie LaCommare and Rick Scofield. Liesl Clark supported and the board unanimously approved.

Charlie Todd moved to approve the consent agenda, including Item 1, Minutes from February 12, 2019; and Item 2, Bills and Payrolls. Liesl Clark supported, and the board unanimously approved.

There were no announcements or comments from the public.

President Lynne Bondy had nothing to report, but did mention the email shared by director Holly Ward Lamb from State Librarian Randy Riley related to the 2020 budget released by President Trump that potentially eliminates the IMLS. Lynne urged all board members to contact their representatives to voice their opinion on such a measure. On a personal note, Lynne also highly recommended the book *The Library Book* by Susan Orlean.

Each board member received a copy of the Treasurer’s Report for February 2019 electronically. Charlie Todd moved to accept the Treasurer’s Report as presented. Liesl Clark supported, and the board unanimously approved.

There were no committee reports during February 2019.

Each board member received a copy of Director Holly Ward Lamb’s report electronically. Additionally, she stated last year we applied for an LSTA grant through the Library of Michigan for $2,000 to buy supplies for the *Highlander Express* book bus owned and operated by Howell Public Schools. We will again be applying for the grant money to help stock the bus for 2019. She also noted a book release event featuring local children’s author, Denise Brennan Nelson. The event will take place on Monday, April 8.

**ACTION ITEMS**

**OLD BUSINESS:**

None.
NEW BUSINESS:

1. Charlie Todd moved to approve Resolution 19-02 to update the FOIA Procedures and Guidelines and Written Public Summary pursuant to 2018 PA 523. Jill Hilla supported, and the board was polled. All board members approved.

2. Charlie Todd moved to approve Resolution 19-03 authorizing investment with Comerica Securities, since Morgan Stanley no longer provides services relating to our specific needs. Jill Hilla supported, and the board was polled. All board members approved.

DISCUSSION ITEMS

3. The library director presented information to the board about a potential donor for a garden around the fountain on the library grounds. Director Lamb will make contact with the individuals either via email or in person to continue the discussion.

4. The board discussed the process for the director’s annual appraisal.

5. Holly Ward Lamb and Jill Hilla presented an update on the Kathleen Zaenger Public Service Scholarship. Scholarship Night at Howell High School is typically held during the first week of May each year.

6. A date for the next Board Nomination & Recruiting Committee meeting will be scheduled via email.

7. Holly Ward Lamb broached the subject of redesigning the fundraising letter and enclosures. Maria Stuart agreed to help with the redesign.

8. Before the after-hours pickup lockers can be utilized, security cameras are needed. Holly Ward Lamb provided information about pricing and additional locations for camera installation. More research is needed before decisions can be made.

COMMENTS & CONCERNS OF BOARD MEMBERS

Jill Hilla personally recommended the book Infidel. Holly Ward Lamb recapped the recent Staff Development Day for the board.

Charlie Todd moved to adjourn the meeting at 8:23pm. Liesl Clark supported, and the board unanimously approved.

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Kathleen Murray, Recording Secretary