Under Executive Order 2020-154 “Alternative means to conduct government business during the COVID-19 pandemic” this meeting was virtual.

Vice President Maria Stuart called the regular meeting of the Howell Carnegie District Library to order at 7:00pm.

Members present: Lynne Bondy (attending virtually from Genoa Township, MI), Bob Ellis (attending virtually from City of Howell, MI), Susan Pominville (attending virtually from Howell Township, MI), Rick Scofield (attending virtually from Oceola Township), Maria Stuart (attending virtually from City of Howell, MI), and Charlie Todd (attending virtually from City of Howell, MI) arrived at approximately 7:03pm.

Absent: Kathryn Tuck

Bob Ellis moved to approve the agenda as presented. Lynne Bondy supported, and the board unanimously approved.

Lynne Bondy moved to excuse the absence of Kathryn Tuck. Susan Pominville supported, and the board unanimously approved.

Lynne Bondy moved to approve the consent agenda as presented. Bob Ellis supported, and the board unanimously approved.

There were no announcements or comments from the public.

Vice President Maria Stuart had nothing to report.

Each board member received the Treasurer’s report for April 2021 electronically. Rick Scofield briefly explained the report to the board. He stated he had nothing to add to the numbers provided, and that “we are in good shape.” Bob Ellis moved to accept the report as presented. Susan Pominville supported, and the board unanimously approved.

Each board member received the report of Director Holly Ward Lamb electronically. She had nothing to add to her submitted report.

**ACTION ITEMS**

**OLD BUSINESS:**
1. Maria Stuart moved to deny the application for use of library grounds from Livingston County Catholic Charities to install a banner raising
awareness of World Elder Abuse Day. Lynne Bondy supported, and the board unanimously agreed. Lynne Bondy moved to send the Grounds Use Policy to the Policy Committee for review and updating. Maria Stuart supported, and the board unanimously approved. Holly Ward Lamb stated that based upon information received from the library’s attorneys, use of library grounds may be limited in time, place and manner, not type of activity. The criteria will be discussed further by the policy committee.

2. Rick Scofield moved to deny the Pride Alliance of Livingston’s Library Ground Use application for either the use of the library lot on Saturday, June 19 or the library lawn Sunday, June 20, 2021. Charlie Todd supported, and the board unanimously approved. This action followed discussion for item #1 above where it was decided to refer the Grounds Use Policy to the Policy Committee for review and updating.

NEW BUSINESS:

3. Rick Scofield moved to approve Ann Elizabeth Ketchum to receive the 2021 Howell Carnegie District Library Kathleen Zaenger Public Service Scholarship. Maria Stuart supported, and the board unanimously approved.

4. Bob Ellis moved to adopt the updated Sick Leave Related to COVID-19 Pandemic Policy. Susan Pominville supported, and the board unanimously approved.

5. Bob Ellis moved to approve the purchase of two AWE computers at a cost of $5,806.00. Charlie Todd supported, and the board unanimously approved.

DISCUSSION

6. Holly Ward Lamb shared an update of the library with the board. She noted that on May 24th the remote work order will be removed, and the next thing to figure out is how to transition to a hybrid work place. MIOSHA anticipates removing remote work rules from their orders. As of today, people still have to wear masks during outdoor programming.

7. Holly Ward Lamb provided the latest information available concerning the sale of the library’s vacant property. She has heard nothing from Duke Real Estate, and nothing official about the sale of the half of the lot owned by Joe Parker.

8. Holly Ward Lamb shared an update of the Celebration of Life Memorial Garden proposed for the library lawn. She is working through the garden
design with Mark and Beth Ward Brown, and is hopeful that a finalized plan will be shared with the board by the July meeting. The landscape renovation project will begin May 17th weather permitting.

9. Holly Ward Lamb updated the board on the appointment of new trustees effective July 1, 2021. The appointment of Lynn Hewitt is on the Howell School Board agenda for June 14th. The appointment of Tony Kandt is on the agenda of the Howell City Council meeting on May 24th.

10. Holly Ward Lamb updated the board on ARPA Funding and Emergency Connectivity Funding.

11. The board reviewed and discussed the results of its self-evaluation.

12. The board reviewed a previously completed performance appraisal of Director Holly Ward Lamb.

**IN-SERVICE TRAINING TOPIC**

13. Holly Ward Lamb gave a brief overview of the budgeting process. The budget work session will commence at 4:30pm on Wednesday, May 19th. The work session will be virtual.

**COMMENTS & CONCERNS OF BOARD MEMBERS**

Bob Ellis noted State of Emergency declared by the City of Howell is expiring on May 31. City officials will discuss the possibility of extending that date. Holly Ward Lamb stated that there is certainly the potential that the library board will be meeting in person for the June 8th meeting. She is awaiting guidance. Lynne Bondy noted that she would love to see everyone in person one last time.

Rick Scofield moved to adjourn the meeting at 8:25pm. Bob Ellis supported, and the board unanimously approved.

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Kathleen Murray, Recording Secretary