President Kathryn Tuck called the Public Hearing for Proposed Budget 2021-2022 to order at 6:45pm. Bob Ellis moved to close the public hearing at 7:00pm. Susan Pominville supported, and the board unanimously approved.

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library Board of Trustees to order at 7:00pm.

Members present: Lynne Bondy, Bob Ellis, Susan Pominville, Rick Scofield, Maria Stuart (attending virtually from City of Howell, MI for medical reasons), Charlie Todd, and Kathryn Tuck.

Lynne Bondy moved to approve the agenda as presented. Susan Pominville supported, and the board unanimously approved.

Bob Ellis moved to approve the consent agenda, including Item A, Minutes of May 11, 2021, and Minutes from the Budget Work Session of May 19, and Item B, Bills and Payrolls, as presented. Charlie Todd supported, and the board unanimously approved.

There were no announcements or comments from the public.

President Kathryn Tuck congratulated Charlie Todd and Lynne Bondy on completing their service on the board.

Each board member received the Treasurer’s report for May 2021 electronically. Treasurer Rick Scofield had nothing to add to his written report. Bob Ellis moved to accept the report as presented. Charlie Todd supported, and the board unanimously approved.

There were no committee reports.

Each board member received the report of Director Holly Ward Lamb. Additionally, she added that the library would be part of the Scavenger Hunt June 11-13 with Pride Alliance. This is in line with how the library has partnered with other organizations sponsoring scavenger hunts.
ACTION ITEMS

OLD BUSINESS:
None.

NEW BUSINESS:
1. Lynne Bondy moved to adopt Resolution 21-01 to amend the budget for fiscal year 2020-2021. Bob Ellis supported, and the board was polled. All board members approved.

2. Bob Ellis moved to adopt Resolution 21-02 to authorize transfer of funds from one fund to another fund. Susan Pominville supported, and the board was polled. All board members approved.

3. Bob Ellis moved to adopt Resolution 21-03 to authorize transfer of funds from reserve to revenue. Lynne Bondy supported, and the board was polled. All board members approved.

4. Rick Scofield moved to adopt Resolution 21-04 to adopt a budget for fiscal year 2021-2022. Charlie Todd supported, and the board was polled. All board members approved.

5. Bob Ellis moved to adopt Resolution 21-05 to authorize a wage adjustment for library staff. Rick Scofield supported, and the board was polled. All board members approved.

6. Bob Ellis moved to adopt Resolution 21-06 to authorize a one time bonus for library staff related to the COVID-19 pandemic. Rick Scofield supported, and the board was polled. All board members approved.

7. Charlie Todd moved to adopt Resolution 21-07 to honor the service of Lynne Bondy. Susan Pominville supported, and the board was polled. All board members approved.

8. Lynne Bondy moved to adopt Resolution 21-08 to honor the service of Charlie Todd. Bob Ellis supported, and the board was polled. Charlie Todd abstained. All other board members approved.
9. Rick Scofield moved to elect Kathryn Tuck as President and Maria Stuart as Vice President for FY 2021-2022. Bob Ellis supported, and all board members approved.

10. Lynne Bondy moved to appoint Susan Pominville secretary and Rick Scofield Treasurer for FY 2021-2022. Bob Ellis supported, and all board members approved.

11. Lynne Bondy moved to adopt the Capital Asset Policy. Bob Ellis supported, and all board members approved.


**DISCUSSION**

13. Holly Ward Lamb updated the board on the library pandemic closure. Patrons that are unvaccinated must wear masks. Staff is no longer questioning patrons about wearing masks. If unvaccinated staff are unable to keep a six-feet distance from others, they must wear a mask. We have put the furniture back in place, and there is no time limit for patrons in the building. Until July 1 there is a 50 percent capacity limit. Currently, study rooms are unavailable, but after 4th of July weekend study rooms will probably be open. Meeting rooms will be unavailable until September. The Friends of the library are planning book sales for July and MelonFest weekend, and at least one more in the fall.

14. Holly Ward Lamb provided the latest information available concerning the sale of the library’s vacant lot. The portion of the lot owned by Joe Parker has been sold to M Street Bakery.

15. Holly Ward Lamb provided an update on the landscaping project.

16. The board discussed the future of the Howell Area Archives with the passing of volunteer Joyce Fisher.

17. Kathyrn Tuck stated she met with Holly Ward Lamb last week to discuss her performance evaluation. The board presented the opportunity for Holly Ward Lamb to ask questions or make comments
concerning her yearly appraisal. Holly Ward Lamb thanked the board for its positive review.

18. The appointment of Lynn Hewitt to the library board is on the agenda of the Howell School Board meeting on June 14. Tony Kandt was appointed to the library board by the City of Howell.

**IN-SERVICE TRAINING TOPIC**
No training topic scheduled.

**COMMENTS & CONCERNS OF BOARD MEMBERS**
Lynne Bondy expressed her gratitude and positive feelings concerning serving on the library board for a total of 20 years. Rick Scofield stated that he enjoyed working with both Charlie Todd and Lynne Bondy, and that they are both wonderful people. Maria Stuart stated she will miss working with Charlie and Lynne. Bob Ellis noted he wished he could have worked with Charlie and Lynne in person rather than virtually over the last year.

Rick Scofield moved to adjourn the meeting at 8:17pm. Bob Ellis supported, and the board unanimously approved.

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Kathleen Murray, Recording Secretary