

**HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 12, 2022**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Members present: Bob Ellis, Tony Kandt, Susan Pominville, Rick Scofield, Maria Stuart, and Kathryn Tuck. Library Director, Holly Ward Lamb, was also present.

Members absent: Lyn Hewitt

Rick Scofield moved to excuse the absence of Lyn Hewitt. Maria Stuart supported, and a quorum of the board unanimously approved.

Bob Ellis moved to approve the agenda as presented. Susan Pominville supported. Tony Kandt moved to amend the agenda, and Rick Scofield supported it. A quorum of the board unanimously approved the agenda as amended.

Bob Ellis moved to approve the consent agenda as presented, including Item A, Minutes of March 8, 2022, and Item B, Bills and Payrolls. Rick Scofield supported, and a quorum of the board unanimously approved.

There were no announcements or comments from the public.

President Kathryn Tuck reported she sent an email out with a link to the form for the appraisal of the director. She advised the board if anyone wishes to make changes to the form itself, additions or subtractions, please let her know.

Each board member received the Treasurer's Report for March 2022 electronically. Treasurer Bob Ellis briefly explained the report to the board. He explained his ideas to improve reports generated with the new accounting system. Bob Ellis moved to accept the Treasurer's Report for March 2022. Rick supported, and a quorum of the board unanimously approved.

There were no committee meetings during March.

Each board member received the report of Director Holly Ward Lamb electronically. She described a plumbing issue we are facing. She stated she would keep the board apprised. She updated the board on personnel issues.

ACTION ITEMS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

1. Bob Ellis moved to accept the updated Covid-19 Prevention Plan. Susan Pominville supported, and a quorum of the board unanimously approved.
2. Susan Pominville moved to adopt the Copyright Takedown Notice. Maria Stuart supported, and a quorum of the board unanimously approved.
3. Bob Ellis moved to approve the proposal from Dee Cramer not to exceed \$40,868.00 to replace leaking aluminum piping with new copper piping. Rick Scofield supported, and a quorum of the board unanimously approved.

DISCUSSION ITEMS

4. Kathryn Tuck reminded board members about the upcoming appraisal of the library director and the process for its completion.
5. Holly Ward Lamb gave an update from the Nominating and Recruiting Committee concerning the Board of Trustees' slate of electors starting July 1, 2022.
6. Holly Ward Lamb presented a "tour" of our new digital archives.

COMMENTS & CONCERNS OF BOARD MEMBERS

Rick Scofield stated he appreciates that Bob Ellis has taken over the duties of treasurer.

Bob Ellis moved to adjourn the meeting at 7:47 pm. Maria Stuart supported, and a quorum of the board unanimously approved.

Kathleen Murray, Recording Secretary