

**HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
MAY 10, 2022**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Members present: Bob Ellis, Lyn Hewitt, Tony Kandt, Susan Pominville, Maria Stuart, and Kathryn Tuck. Library Director, Holly Ward Lamb, was also present.

Members absent: Rick Scofield

Bob Ellis moved to excuse the absence of Rick Scofield. Lyn Hewitt supported, and a quorum of the board unanimously approved.

Bob Ellis moved to approve the agenda as presented. Lyn Hewitt supported and a quorum of the board unanimously approved.

Lyn Hewitt moved to approve the consent agenda as presented, including Item A, Minutes of April 12, 2022, and Item B, Bills and Payrolls. Bob Ellis supported, and a quorum of the board unanimously approved.

There were no announcements or comments from the public.

President Kathryn Tuck had nothing to report. She noted the lovely weather and wondered about scheduling summer meetings outside.

Each board member received the Treasurer's Report for April 2022 electronically. Treasurer Bob Ellis explained the report to the board. He noted the library has received 99 percent of its income and spent 66 percent of budgeted expenses. Susan Pominville moved to accept the Treasurer's Report for April 2022. Lyn Hewitt supported, and a quorum of the board unanimously approved.

There were no committee meetings during April.

Each board member received the report of Director Holly Ward Lamb electronically. Additionally, she explained the library's involvement with the Melon Festival and the use of our historic "Mr. McLong" during past parades.

She further noted that a new “Mr. McLong” is being created for this year’s parade.

ACTION ITEM

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

DISCUSSION

1. Director Holly Ward Lamb gave an update on the reappointment of trustee Maria Stuart.
2. There was discussion among the board concerning the annual Board of Trustee Evaluation form, including additions and deletions of evaluation questions.
3. President Kathryn Tuck reviewed the results of the board evaluation of Director Holly Ward Lamb. There was a discussion concerning the Board’s overall assessment.

IN-SERVICE TRAINING TOPIC

There was a brief discussion concerning the upcoming budget planning session scheduled for May 24, 2022, at 5:00 pm.

COMMENTS & CONCERNS OF BOARD MEMBERS

Tony Kandt requested an update on the condenser pipe replacement, scheduled to start May 9. Director Lamb advised that the work is now expected to begin on May 16. Construction of the Memorial Garden on the front lawn is also expected to start on May 16.

Bob Ellis moved to adjourn the meeting at 7:28 pm. Susan Pominville supported, and a quorum of the board unanimously approved.

Kathleen Murray, Recording Secretary