

HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
July 12, 2022

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:02 pm.

Members present: Bob Ellis, Lyn Hewitt, Susan Pominville, Rick Scofield, Maria Stuart, and Kathryn Tuck. Director Holly Ward Lamb and Cindy Alesso, representing the public, were also present.

Members absent: Tony Kandt.

Susan Pominville moved to approve the agenda as presented. Bob Ellis supported. Bob Ellis moved to amend the agenda to move item numbers 4-10 to the consent agenda. Rick Scofield supported and a quorum of the board unanimously approved.

Maria Stuart moved to approve the absence of Tony Kandt. Bob Ellis supported, and a quorum of the board unanimously approved.

ACTION ITEMS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

1. The Howell Public School Board reappointed Maria Stuart for her second term, July 2022-June 30, 2026, and she verbally stated the Oath of Office for the trustee position.

Bob Ellis moved to approve the consent agenda as presented, including Item A, Minutes of June 14, 2022, Item B, Bills and Payrolls, Resolutions 22-06, 22-07, 22-08, 22-09, 22-10, 22-11, and the Board Meeting Topic Calendar for 2022-23. Rick Scofield supported, and the board was polled. All board members approved.

Cindy Alesso, a member of the public, explained her employment with the Howell Carnegie Library and expressed her appreciation for the recent wage increase as approved by the board, as well as the continued support of our

library's diverse collection. She appreciates that the library and its staff provide a safe, welcoming place for "other" communities, including LGBTQ, different races, and immigrants.

President Kathryn Tuck reported she attended the trustee event at the Library of Michigan yesterday and briefly shared information she learned with the trustees.

Each board member received the Treasurer's Report for June 2022 electronically. Treasurer Bob Ellis explained highlights from the end of the fiscal year. We received 86 percent of budgeted revenue and spent 73 percent of budgeted expenses. He stated we are in great shape. Rick Scofield moved to accept the report. Bob Ellis supported, and a quorum of the board unanimously approved.

Since the last board meeting, the policy committee reviewed two policies via email: Paid Leave and Leave of Absence. The committee recommends board approval of both.

Holly Ward Lamb reminded the board of our "Reconnect With Your Library" event on Thursday, July 21, from 5-9 pm on the library lawn.

IN-SERVICE TRAINING TOPIC

2. Holly Ward Lamb conducted training concerning responding to a public challenge and crisis communication that included a Michigan Library Association webinar video.

NEW BUSINESS, cont.

3. Each board member received and signed the Annual Board Commitment to Excellence.
4. Bob Ellis moved to approve the updated Paid Leave Policy. Susan Pominville supported, and a quorum of the board approved.
5. Bob Ellis moved to approve the updated Leave of Absence Policy. Lyn Hewitt supported, and a quorum of the board approved.

DISCUSSION

6. Holly Ward Lamb described the potential of adding a Notary service to the library.
7. The board discussed desirable topics/speakers for this year's in-service training topics calendar.
8. The trustees reviewed and updated the board roster.

9. The board considered ideas for the annual Livingston County Trustees & Directors Meeting. A potential topic for the meeting is strategies regarding turnover naturally occurring because of the retirement of senior team members.

COMMENTS & CONCERNS OF BOARD MEMBERS

None.

Bob Ellis moved to adjourn the meeting at 8:18 pm. Rick Scofield supported, and a quorum of the board approved.

Kathleen Murray, Recording Secretary