

**HOWELL CARNEGIE DISTRICT LIBRARY**  
**Board of Trustees Meeting**  
**December 13, 2022**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 6:00 pm.

Bob Ellis moved to approve the agenda as presented. Rick Scofield supported, and a quorum of the board unanimously approved.

Members present: Bob Ellis, Lyn Hewitt, Susan Pominville, Rick Scofield, and Kathryn Tuck. Library Director Holly Ward Lamb was also present. Tony Kandt arrived at 6:07 pm.

Members absent: Maria Stuart

Lyn Hewitt moved to approve the absence of Maria Stuart. Susan Pominville supported, and a quorum of the board unanimously approved.

Bob Ellis moved to approve the consent agenda as presented, including Item A, Minutes of November 8, 2022, and Item B, Bills and Payrolls. Lyn Hewitt supported, and a quorum of the board unanimously approved.

There were no announcements or comments from the public.

President Kathryn Tuck thanked the board for another wonderful year.

Each board member received the Treasurer's Report for November 2022 electronically. Treasurer Bob Ellis briefly explained the report to the board. Bob Ellis moved to accept the report as presented. Rick Scofield supported, and a quorum of the board unanimously approved.

There were no committee reports during November.

Director Holly Ward Lamb shared information about our upcoming MLK 101 Series noting our partnership with Livingston Diversity Council and Huron-Clinton Metroparks on this four-month series of events.

***ACTION ITEMS***

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

1. Rick Scofield moved to approve Resolution 22-15 to Approve Pay Rate Structure Change effective January 1, 2023. Bob Ellis supported, and the board was polled. A quorum of the board unanimously approved.
2. Rick Scofield moved to approve Resolution 22-16 to Set Aside Money for Major Maintenance and Capital Improvements. Lyn Hewitt supported, and the board was polled. A quorum of the board unanimously approved.
3. Bob Ellis moved to approve a purchase agreement with Dee Cramer for \$11,922.00 for preventative maintenance of the HVAC system. Rick Scofield supported, and a quorum of the board unanimously approved.

***DISCUSSION***

None.

***IN-SERVICE TRAINING TOPIC***

Nothing scheduled.

***COMMENTS & CONCERNS OF BOARD MEMBERS***

None.

Tony Kandt moved to adjourn the meeting at 6:09 pm. Bob Ellis supported, and a quorum of the board unanimously approved.

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Kathleen Murray, Recording Secretary