

HOWELL CARNEGIE DISTRICT LIBRARY
Board of Trustees Meeting
January 10, 2023

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Bob Ellis moved to approve the agenda as presented. Lyn Hewitt supported, and a quorum of the board unanimously approved.

Members present: Bob Ellis, Lyn Hewitt, Tony Kandt, Susan Pominville, Rick Scofield, Maria Stuart, and Kathryn Tuck. Director Holly Ward Lamb and Randy Ross, Vice President of Philanthropic Services, Community Foundation for Southeast Michigan, were also present.

Members absent: None

IN-SERVICE TRAINING TOPIC

1. Randy Ross, Vice President of Philanthropic Services, Community Foundation for Southeast Michigan, updated the board on the library's endowment funds and provided information on the foundation. Randy Ross departed the meeting at 7:32 pm.

Bob Ellis moved to approve the consent agenda as presented, including Item A, Minutes of December 13, 2022, and Item B, Bills and Payrolls. Rick Scofield supported, and a quorum of the board unanimously approved.

There were no announcements for comments from the public.

President Kathryn Tuck had nothing to report.

Each board member received the Treasurer's Report for December 2022 electronically. Treasurer Bob Ellis briefly reviewed the report with the board. Lyn Hewitt moved to accept the report as presented. Bob Ellis supported, and a quorum of the board unanimously approved.

There were no committee meetings during December.

In addition to her written report, Director Holly Ward Lamb passed along several thank yous from the staff for the holiday bonuses. She outlined an idea for a summer gathering of current and former board members. She advised that six staff members have received their notary commissions, and we will begin promoting free notary services at the library in the coming weeks. Director Lamb reminded the board that the first program in our MLK 101 Series, *King Crusader and the Missing Michael*, is Monday, January 16, and the start of our *Cabin Fever Reliever Winter Challenge* for adults.

ACTION ITEMS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

DISCUSSION

2. The board reviewed and discussed the library's annual end-of-year fundraising appeal.
3. Director Lamb reminded the trustees that Rick Scofield's term ends at the end of June, and the board discussed its trustee recruitment and orientation plan.
4. A budget planning workshop is scheduled for Tuesday, May 23, 2023, at 4:00 pm.

COMMENTS & CONCERNS OF BOARD MEMBERS

Nothing.

Maria Stuart moved to adjourn the meeting at 8:00 pm. Lyn Hewitt supported, and a quorum of the board unanimously approved.

Kathleen Murray, Recording Secretary