

**HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
September 12, 2023**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Bob Ellis moved to approve the agenda as presented. Lyn Hewitt supported, and a quorum of the board unanimously approved.

Members present: Jennifer Earl, Bob Ellis, Lyn Hewitt, Tony Kandt, Susan Pominville, Maria Stuart, and Kathryn Tuck. Director Holly Ward Lamb was also present. Additionally, three members of the public were present.

Bob Ellis moved to approve the consent agenda as presented, including Item A, Minutes of August 8, 2023, and Item B, Bills and Payrolls. Lyn Hewitt supported, and a quorum of the board unanimously approved.

ANNOUNCEMENTS & COMMENTS FROM THE PUBLIC

None.

President Kathryn Tuck had nothing to report.

Each board member received the Treasurer's Report for August 2023 electronically. Treasurer Bob Ellis briefly reviewed the report with the board. Lyn Hewitt moved to accept the report as presented. Maria Stuart supported, and a quorum of the board unanimously approved.

Holly Ward Lamb reported on last month's finance committee meeting. The committee recommended sending all updated financial policies to the library attorneys for review.

Director Holly Ward Lamb had nothing to report.

ACTION ITEMS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

1. Susan Pominville moved to approve the application for grounds use for Sunday, September 17, 2023, from the Philip Livingston Chapter National Society of Daughters of the American Revolution (NSDAR). Bob Ellis supported, and a quorum of the board unanimously approved.

DISCUSSION

2. Holly Ward Lamb provided the board with an update on the Livingston County Trustees & Directors Dinner and Training Session on Wednesday, November 1, 2023, from 6:00 pm to 8:30 pm. Debbie Mikula will speak to the trustees about the “My Right to Read Campaign,” followed by Nolan Finley and Stephen Henderson from the Civility Project.
3. The board reviewed the latest developments concerning the library’s vacant property. Holly Ward Lamb reiterated the history from when the vacant lot was purchased and various interactions with the City concerning its development. She outlined the library’s process, from creating an RFP to selecting a consultant. There was a discussion of what should be included in an RFP for a parking consultant and the necessity of the library to perform its due diligence with respect to the needs of its patrons now and in the future.
4. The date of October 10 at 6:00 pm (immediately before the board meeting) was scheduled for the next policy committee meeting.

IN-SERVICE TRAINING TOPIC

Nothing scheduled.

COMMENTS & CONCERNS OF BOARD MEMBERS

Tony Kandt noted his participation in a recent episode of Darci Hannah's podcast with two of her sons.

Susan Pominville moved to adjourn the meeting at 7:43 pm. Bob Ellis supported, and a quorum of the board unanimously approved.

Kathleen Murray, Recording Secretary