

**HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
October 10, 2023**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Bob Ellis moved to approve the agenda as presented. Lyn Hewitt supported, and a quorum of the board unanimously approved.

Members present: Jennifer Earl, Bob Ellis, Lyn Hewitt, Tony Kandt, Susan Pominville, Maria Stuart, and Kathryn Tuck. Library Director Holly Ward Lamb and Kate Litwin, DDA Director and COO of Howell Mainstreet, were also present. Additionally, three members of the public were present.

IN-SERVICE TRAINING TOPIC

Kate Litwin, Director of the DDA and COO of Howell Mainstreet, gave an update on the current state of our downtown.

Bob Ellis moved to approve the consent agenda as presented, including Item A, Minutes of September 12, 2023, and Item B, Bills and Payrolls. Susan Pominville supported, and a quorum of the board unanimously approved.

ANNOUNCEMENTS OR COMMENTS FROM THE PUBLIC

None.

President Kathryn Tuck reported she would not be attending next month's meeting, which includes a review of the accountant's audit.

Each board member received the Treasurer's Report for September 2023 electronically. Treasurer Bob Ellis briefly reviewed the report with the board. Bob Ellis moved to accept the report as presented. Lyn Hewitt supported, and a quorum of the board unanimously approved.

There were no committee meetings in September 2023.

Director Holly Ward Lamb shared information on the upcoming bond proposal from Howell Public Schools and "Zero Proof Your Holidays," an upcoming event

after hours at the library.

ACTION ITEMS

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

1. Susan Pominville moved to approve the application for the Use of Grounds for the Fantasy of Lights Parade on Friday, November 24, 2023, from the Howell Area Chamber of Commerce. Bob Ellis supported, and a quorum of the board unanimously approved.
2. Holly Ward Lamb provided an update on recent developments regarding the library's vacant property. Director Lamb recommended working with the library attorneys to draft a document to start the conversation with the City of Howell. Maria Stuart moved to work with our library law specialist and a real estate attorney at Foster Swift to create the first draft of a document stating what the library will accept from a joint operating agreement with the City of Howell. The document will include contingencies consisting of, among others, the ability to retain our own subject matter expert to review any and all engineering produced by the City of Howell from the standpoint of what is best for library patrons. Tony Kandt requested the document include a brief history of the property and our interactions with city staff since its purchase in 2006. Lyn Hewitt supported, and a quorum of the board unanimously approved.

DISCUSSION

3. Plans for the annual board holiday celebration were discussed.

COMMENTS & CONCERNS OF BOARD MEMBERS

Tony Kandt reiterated his desire for a brief history of the library's ownership and plans to develop the vacant property to be included in any document produced by our attorneys and submitted to the Howell City Council. This counteracts any attempt to create a public perception that the library is not a good community member.

Kathryn Tuck commented that we cannot change other's opinions or influence their interest in the history of ownership of the library lot.

Bob Ellis moved to adjourn the meeting at 8:35pm. Susan Pominville supported, and a quorum of the board unanimously approved.

Kathleen Murray, Recording Secretary