

HOWELL CARNEGIE DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
Minutes of January 9, 2024

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library Board of Trustees to order at 7:00 pm.

Lyn Hewitt moved to approve the agenda as presented. Maria Stuart supported, and a quorum of the board unanimously approved.

Members present: Jennifer Earl, Lyn Hewitt, Tony Kandt, Susan Pominville, Maria Stuart, and Kathryn Tuck. Library Director Holly Ward Lamb was also present. 10 members of the public were in attendance.

Member absent: Bob Ellis

Lyn Hewitt moved to excuse the absence of Bob Ellis due to illness. Maria Stuart supported, and a quorum of the board unanimously approved.

Susan Pominville moved to approve the consent agenda as presented, including Item A, Minutes of December 12, 2023, and Item B, Bills and Payrolls. Jennifer Earl supported, and a quorum of the board unanimously approved.

There were no announcements or comments from the public.

President Kathryn Tuck thanked the trustees for supporting the library's annual appeal. She advised the board that she will be attending MLA Advocacy Day on April 16, 2024, which is a day to talk with our legislators and meet in small groups to advocate for public libraries. Kathryn congratulated Holly Ward Lamb on being selected to participate in the 2024 Post-Pandemic Public Cohort, a monthly program presented by the Library of Michigan and the University of Michigan School of Information. Additionally, she reminded the board about the library's Winter Reading Challenge for adults and congratulated the Michigan Wolverines on their national college football title.

The Treasurer's Report was included in the board packet. Holly Ward Lamb advised that we will start to see tax revenue later in January and into February. Lyn Hewitt moved to accept the treasurer's December report. Susan Pominville supported, and a quorum of the board approved.

There were no committee meetings in December.

Director Holly Ward Lamb advised that on Saturday, January 13, our program, Legacy & Liberation, a gospel tribute to MLK, Jr., is scheduled at 6:00 pm at First Presbyterian Church. There is the potential for a winter storm Friday into Saturday, but we will not make a determination for rescheduling if necessary until Thursday. Also, on Monday, January 15, we are hosting a Day of Service to honor MLK, Jr. Both of these events are in partnership with the Livingston Diversity Council and Huron-Clinton Metro Parks. She also noted that anyone interested in the MLA Advocacy Day should contact her.

ACTION ITEMS

OLD BUSINESS:

1. Susan Pominville moved to authorize the library's attorneys to forward the property lease agreement to the attorney for the City of Howell for review. Lyn Hewitt supported, and a quorum of the board unanimously approved. Holly Ward Lamb spoke with the library's attorneys to determine the protocol for sharing the proposed lease agreement with the City of Howell and was advised that all legal issues should be handled by the attorneys for the library and the city without any involvement from the director.

NEW BUSINESS:

2. Susan Pominville moved to approve Resolution 24-01 to Set Aside Money for Major Maintenance and Capital Improvements. Maria Stuart supported, and the board was polled. All board members approved.

DISCUSSION

3. Holly Ward Lamb provided an update on our annual fundraising appeal.
4. The date of Thursday, May 30, 4:00 pm was selected for 2024 budget planning.

IN-SERVICE TRAINING

Nothing scheduled.

COMMENTS & CONCERNS OF BOARD MEMBERS

None.

Susan Pominville moved to adjourn the meeting at 7:15 pm. Maria Stuart supported, and a quorum of the board unanimously approved.

Kathleen Murray, Recording Secretary