

HOWELL CARNEGIE DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

Agenda for July 8, 2025

7:00 Call to Order/Approval of Agenda

7:03 Attendance

New Business:

7:05 Oath of Office for Jacob Schlitter (Howell City Council appointment) and Heather White (Howell School Board appointment)

7:10 Appoint board mentors for new board members

7:15 Election of Officers for fiscal year 2025-2026

7:20 **In-Service Training:** Board Orientation

7:35 **Consent Agenda:**

A. Minutes from June 10, 2025

B. Bills & Payrolls

C. Annual Resolutions:

Resolution 25-10 to Authorize Bank Signatures

Resolution 25-11 to Authorize Transfer of Funds to the Sick/Vacation Reserve

Resolution 25-12 to Not Establish Benefits For Those With Library Trustee Emeritus Status

Resolution 25-13 to Authorize Library Director to Approve Expenditures

Resolution 25-14 to Authorize Library Bookkeeper to Transfer Funds Between Library Accounts

Resolution 25-15 to Authorize Designated Library Use of a Business Credit Card

Resolution 25-16 to Honor the Service of Lyn Hewitt

D. Board Meeting Topics Calendar for 2025-26

E. Approve MERS 2025 Officer and Employee Delegate Certificate Form

7:45 Announcements & Comments from the public

7:50 President's Report

7:55 Treasurer's Report

8:00 Committee Reports - no reports

8:01 Director's Report

Action Items:

Unfinished Business: none

New Business:

8:05 Annual Board Commitment to Excellence

Discussion Items:

8:10 Strategic Plan - Draft Action Plan

8:20 Board Training Topics for 2025-26

8:25 Review Board Roster

8:30 Discuss Board Committees

8:35 Livingston County Trustees & Directors Meeting – Consider dates, topics, & location

8:40 Update on Steps and Ramp Improvement Project

8:50 Service Spotlight

8:55 Comments & Concerns of Board Members

9:00 Next Board Meeting - Tuesday, August 12, 2025

9:01 Adjourn

VISION: Inspire and connect

MISSION: Providing a welcoming hub for resources and experiences