

**HOWELL CARNEGIE DISTRICT LIBRARY**  
**Board of Trustees Meeting**  
**Minutes of December 9, 2025**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 6:00 pm.

Bob Ellis moved to approve the agenda as presented. Jacob Schlittler seconded, and a quorum of the board unanimously approved.

Members present: Jennifer Earl, Bob Ellis, Susan Pominville, Jacob Schlittler, Kathryn Tuck, and Heather White. Library Director Holly Ward Lamb was also present. One member of the public also attended the meeting.

Members absent: Maria Stuart

Jennifer Earl moved to excuse Maria Stuart's absence. Bob Ellis seconded, and a quorum of the board unanimously approved.

Susan Pominville moved to approve the consent agenda as presented, including **a) Minutes of November 11, 2025; b) Bills & Payroll, including the payment register dated 11/01/25 through 11/30/25 for the amount of \$177,576.08; c) Resolution 25-21 to approve minimum wage change on pay structure; d) Resolution 25-22 to authorize change in library fees to fax; and e) board meeting dates for 2026, including request for December 2026 meeting to start at 6:00 pm.** Bob Ellis seconded, and the board was polled. All board members approved.

**Comments from the Public:** None

**President Kathryn Tuck** reported that she met with the school board president, Courtney Tarara, and it was a “really nice conversation.” She noted that Courtney has vowed to return to see us.

**The treasurer’s report** is part of the library board packet. Treasurer Bob Ellis briefly reviewed the report with the board. Since no action is required, the report is filed.

There were no **committee reports** in November.

**In addition to her written report, Director Holly Ward Lamb** stated that she would email all trustees two end-of-year reports: one concerning pension requirements and one concerning the bond. They should receive the emails during the following week.

**ACTION ITEMS**

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

**DISCUSSION ITEMS:**

Service Spotlight: Staff Choice

**IN-SERVICE TRAINING TOPIC:**

None.

**COMMENTS & CONCERNS OF BOARD MEMBERS**

Kathryn Tuck wished all a happy holiday season.

Without objection, President Kathryn Tuck adjourned the meeting at 6:14 pm.

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Kathleen Murray, Recording Secretary