

**HOWELL CARNEGIE DISTRICT LIBRARY**  
**Board of Trustees Meeting**  
**Minutes of January 13, 2026**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Maria Stuart moved to approve the agenda as presented. Bob Ellis seconded, and a quorum of the board unanimously approved.

Members present: Jennifer Earl, Bob Ellis, Jacob Schlittler, Maria Stuart, Kathryn Tuck, and Heather White. Library Director Holly Ward Lamb was present. Two members of the public also attended the meeting.

Member absent: Susan Pominville.

Jennifer Earl moved to excuse Susan Pominville's absence. Maria Stuart seconded, and a quorum of the board unanimously approved.

**IN-SERVICE TRAINING TOPIC**

Dana Wnuk, Executive Director of the Livingston Arts Council | Howell Opera House, provided an overview of the latest developments for those organizations.

Bob Ellis moved to approve the consent agenda as presented, including **a) Minutes of December 9, 2025; b) Bills & Payrolls, including the payment register dated 12/01/25 through 12/31/25 for the amount of \$127,330.56; and c) Resolution 26-01 to Set Aside Money for Maintenance and Capital Improvements.** Jacob Schlitter seconded, and the board was polled. All board members approved.

**Comments from the Public:** None.

**President Kathryn Tuck** welcomed 2026 and expressed excitement to have everyone back.

**The treasurer's report** is part of the library board packet. Treasurer Bob Ellis briefly reviewed the report with the board. Since no action is required, the report is filed.

There were no **committee reports** in December.

**In addition to her written report, Director Holly Ward Lamb** stated that next Monday is Martin Luther King, Jr. Day, and invited the trustees to attend two special events at the library honoring his memory.

### **ACTION ITEMS**

#### **UNFINISHED BUSINESS:**

None.

#### **NEW BUSINESS:**

- Bob Ellis moved to authorize Director Lamb to work with ThermalNetics to replace the three compressor units for a cost not to exceed \$150,000.00. Jennifer Earl seconded, and a quorum of the board unanimously approved.

### **DISCUSSION**

- The board reviewed and discussed the quarterly strategic plan update, and Director Lamb provided additional information on the steps and ramps project and the upcoming space assessment.
- Trustee Maria Stuart's term will end on June 30, 2026. Holly Ward Lamb noted that information for applying to be a library trustee is on our website, and we will promote it on our Facebook page. She also noted that the next appointment will be made by the Howell Public Schools Board of Education.
- Director Lamb provided an update on the library's annual appeal.
- Holly Ward Lamb provided the history of the board and administrator's retreat, and there was a brief discussion of the timing and potential agenda for the retreat.
- Service Spotlight: Director Lamb reviewed outreach opportunities in which the library participates.

### **COMMENTS & CONCERNS OF BOARD MEMBERS**

Bob Ellis stated he will not be present at the February 10 meeting due to his commitment to the Howell Community Theater that week.

Without objection, Kathryn Tuck adjourned the meeting at 8:29 pm.

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Kathleen Murray, Recording Secretary