

**HOWELL CARNEGIE DISTRICT LIBRARY**  
**Board of Trustees Meeting**  
**Minutes of February 10, 2026**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Susan Pominville moved to approve the agenda as presented. Maria Stuart seconded, and a quorum of the board unanimously approved.

Members present: Susan Pominville, Jacob Schlittler, Maria Stuart, Kathryn Tuck, and Heather White. Library Director Holly Ward Lamb was also present. Two members of the public also attended the meeting.

Members absent: Jennifer Earl and Bob Ellis.

Maria Stuart moved to excuse the absences of Jennifer Earl and Bob Ellis. Jake Schlittler seconded, and a quorum of the board unanimously approved.

**IN-SERVICE TRAINING**

Kristin Angel, Senior Director, Investment Services - Team Lead, Michigan CLASS, provided an overview of Michigan CLASS.

Susan Pominville moved to approve the consent agenda as presented, including **(a) Minutes of January 13, 2026, and (b) Bills & Payrolls, including the payment register dated 01/01/2026 and 01/31/2026 for the amount of \$91, 847.06.** Heather White seconded, and a quorum of the board unanimously approved.

**Comments from the Public:** None.

**President Kathryn Tuck** reported that she met with Howell's mayor, Nikolas Hertrich, who is new to the role. It was a lovely discussion about board appointees and the importance of board cohesion. She noted that she will soon have a face-to-face meeting with Howell's new school board president, Christy Conn. She thanked the library trustees for calling to thank donors to our annual appeal.

**The treasurer's report** is part of the library board packet. In Treasurer Ellis's absence, Director Holly Ward Lamb briefly reviewed the report with the board. Since no action is required, the report is filed.

There were no **committee reports** in January.

**Director Holly Ward Lamb** had nothing to report beyond the written report included in the board packet.

### **ACTION ITEMS**

#### **UNFINISHED BUSINESS:**

None.

#### **NEW BUSINESS:**

- Director Lamb advised the board of a bequest received from the Jennifer Browning Trust. This bequest was created before Director Lamb was in her current role, and she believes it was completed with the help of the late Joyce Fisher in the Archives. Susan Pominville moved to allow Director Holly Ward Lamb to research available options regarding the bequeathed items and report back to the board. Maria Stuart supported, and a quorum of the board approved.

### **DISCUSSION**

- Holly Ward Lamb provided an update on the Request for Proposal for Space Needs Assessment and Predesign Services.
- Holly Ward Lamb provided an update on the replacement of three compressor units, a project with ThermalNetics.
- Service Spotlight: Ancestry.com

### **COMMENTS & CONCERNS OF BOARD MEMBERS**

Jake Schlitter commented that snow removal on the sidewalks surrounding the library's vacant property is not being done after snow events. Director Lamb advised that the library pays its snow removal service "per push" or "per shovel," and that cleaning the sidewalks around the library building itself is priority one. She stated that our snow removal service does not shovel the sidewalks around the vacant property until the snow has completely stopped falling. She also noted that when larger amounts of snow fall, currently the snow removal company piles the snow from the angled parking on Chestnut Street into the handicapped spots, which is not ideal. Going forward, if

necessary, the snow removal company will use a front-loader to remove the snow from Center Street and put it on the library's vacant lot.

Mr. Schlitter also advised that he is "looking at" approximately ten parking spots on Clinton Street heading toward Michigan Avenue. Clinton Street was redesigned in 2009, and he is unsure whether the parking spots on the south side of Clinton Street are even "allowed," given how close an open parked car door is to passing cars and how it may affect public safety.

Mr. Schlittler noted that Susan Pominville's concept for the downtown mural was presented at the City Council meeting on Monday evening. One member of the public requested that the painting feature football instead of baseball.

Without objection, Kathryn Tuck adjourned the meeting at 8:12 pm.

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Kathleen Murray, Recording Secretary