

HOWELL CARNEGIE DISTRICT LIBRARY  
BOARD OF TRUSTEES MEETING  
Agenda for April 14, 2026  
Meabon Room, Howell Carnegie District Library  
314 West Grand River Ave, Howell, MI 48843  
517-546-0720  
Enter through Clinton St Doors  
(Google Drive references)

- 7:00 Call to Order/Approval of Agenda  
7:03 Attendance  
7:05 In-Service Training Topic:  
Shannon Coker, Parks & Programs Coordinator, City of Howell  
7:20 **Consent Agenda:**  
A. Minutes from March 10, 2026  
B. Bills & Payrolls  
C. Update Policy  
D. Resolution  
7:30 Announcements & Comments from the public  
7:35 President's Report  
7:40 Treasurer's Report  
7:45 Committee Reports  
Nominating and Recruiting Committee meeting at 6:30 pm on Tuesday, April 14, 2026  
7:46 Director's Report

**Action Items:**

**Unfinished Business:**

7:50 None

**New Business:**

7:50 None

**Discussion Items:**

- 7:55 Update on Replacement of 3 Compressor Units - Project with ThermalNetics  
8:00 Update on handrails  
8:05 Update on Bequest from the Jennifer Browning Trust  
8:15 Reminder - Annual Performance Appraisal of the Director  
8:20 Review process and wording for Trustee Assessment  
8:25 Quarterly Strategic Plan Update  
8:30 Service Spotlight  
8:35 Comments & Concerns of Board Members  
8:40 Next Board Meeting - Tuesday, May 12, 2026  
8:41 Adjourn

VISION: Inspire and connect

MISSION: Providing a welcoming hub for resources and experiences

**(UNAPPROVED)**  
**HOWELL CARNEGIE DISTRICT LIBRARY**  
**Minutes of March 10, 2026**

President Kathryn Tuck called the regular meeting of the Howell Carnegie District Library to order at 7:00 pm.

Bob Ellis moved to approve the agenda as presented. Susan Pominville seconded, and a quorum of the board unanimously approved.

Members present: Jennifer Earl, Bob Ellis, Susan Pominville, Jacob Schlittler, Maria Stuart, Kathryn Tuck, and Heather White. Library Director Holly Ward Lamb was present. Four members of the public also attended the meeting.

Member(s) absent: None.

**IN-SERVICE TRAINING TOPIC**

Erin MacGregor, Superintendent, presented an update on the Howell Public School District.

Susan Pominville moved to approve the consent agenda as presented, including **a) Minutes of February 10, 2026, and b) Bills & Payrolls, including the payment register dated 02/01/2026 through 02/28/2026 for the amount of \$279,004.86.** Bob Ellis seconded, and the board was polled. All board members approved.

**Comments from the public:** None.

**President Kathryn Tuck reported** that she met with Christy Conn, President of the Howell Public School Board, and found it informative and worthwhile. She reminded the trustees to contact the library to register for the upcoming MLA Advocacy Day in Lansing if they are interested in attending.

**The treasurer's report** is part of the library board packet. Treasurer Bob Ellis briefly reviewed the report with the board. Since no action is required, the report is filed.

There were no committee reports in February.

**Director Holly Ward Lamb** had nothing to add to her written report.

### **ACTION ITEMS**

#### **UNFINISHED BUSINESS:**

None.

#### **NEW BUSINESS:**

- Bob Ellis moved to approve a \$28,000 purchase agreement with MCD Architects for a space needs assessment and pre-design services. Jennifer Earl supported, and a quorum of the board approved. Holly Ward Lamb provided a detailed explanation of the process and how she evaluated the six proposals received, which ranged in price from \$28,000 to \$118,000, before making her recommendation. Trustee Bob Ellis stated that he was impressed with the quality of the proposals. Jacob Schlitter expressed concern about the term “blank slate” and proposed creating a “team” to narrow the project's scope. He also noted that a potential millage in 2028 may be ill-advised, as HAPRA will be asking to renew its millage in 2028. Director Lamb explained the history of library millage requests since 1989, and noted that the 0.4 millage approved in 2013 will expire in August 2032, and stated that at this point, she would not recommend the library propose a millage or bond request in 2028. She reiterated that the space needs assessment and pre-design services would mark the beginning of a process to ensure the library’s continued long-term success.

### **DISCUSSION**

- Director Lamb gave an update on the replacement of three compressor units (project with ThermalNetics). The new units are scheduled to be in place on Thursday, March 12, and to be up and running by the end of March.
- Director Lamb gave an update on the handrails for the front entrance. She stated that the new handrails may not be in place in time for the library’s Semiquincentennial celebration in mid-June. She will now get weekly email updates from Quinn Evans and CCI until the project is complete.
- Director Lamb gave an update on items bequeathed from the Jennifer Browning Trust.
- President Kathryn Tuck reviewed the process for the annual performance appraisal of the library director with the board.

- A meeting of the Nominating and Recruiting Committee is scheduled for April 14 at 6:30 pm.
- Service Spotlight: Director Lamb shared various items from the Library of Things collection.

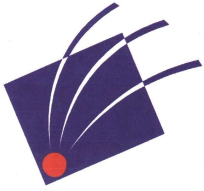
**COMMENTS & CONCERNS OF BOARD MEMBERS**

Bob Ellis commented on an email in the packet from a library patron requesting additional open hours on Fridays. Holly Ward Lamb stated that our biannual output measures indicate very low usage on Friday afternoons, which is one of the factors we used to determine our open hours. She will, however, monitor library usage and determine the best way to expand hours if necessary.

Without objection, Kathryn Tuck adjourned the meeting at 8:33 pm.

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Kathleen Murray, Recording Secretary



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: Fund 101-General Fund</b>						
1074	EBSCO	03/04/2026	EFT	0.00	72.66	373
01246	FOLLETT CONTENT SOLUTIONS LLC	03/04/2026	EFT	0.00	523.20	374
1194	HOOPLA-MIDWEST TAPE	03/04/2026	EFT	0.00	10,943.56	375
01236	INGRAM LIBRARY SERVICES	03/04/2026	EFT	0.00	3,370.84	376
1469	KANOPY	03/04/2026	EFT	0.00	398.65	377
22	MIDWEST TAPE LLC	03/04/2026	EFT	0.00	883.33	378
1005	OTIS ELEVATOR COMPANY	03/04/2026	EFT	0.00	197.64	379
939	OVERDRIVE	03/04/2026	EFT	0.00	3,517.06	380
01117	PBC GURU	03/04/2026	EFT	0.00	4,600.00	381
8465	QUILL CORPORATION	03/04/2026	EFT	0.00	654.12	382
01240	TREVIPAY	03/04/2026	EFT	0.00	292.22	383
01181	BLOOMSBURY PUBLISHING INC	03/24/2026	EFT	0.00	1,477.00	384
1074	EBSCO	03/24/2026	EFT	0.00	4.46	385
01246	FOLLETT CONTENT SOLUTIONS LLC	03/24/2026	EFT	0.00	608.09	386
01236	INGRAM LIBRARY SERVICES	03/24/2026	EFT	0.00	1,589.95	387
	**Void**	03/24/2026	EFT	0.00	0.00	388
22	MIDWEST TAPE LLC	03/24/2026	EFT	0.00	1,643.15	389
939	OVERDRIVE	03/24/2026	EFT	0.00	5,048.34	390
8465	QUILL CORPORATION	03/24/2026	EFT	0.00	274.10	391
TLN	THE LIBRARY NETWORK	03/24/2026	EFT	0.00	499.00	392
01240	TREVIPAY	03/24/2026	EFT	0.00	440.63	393
XBS	XEROX CORP	03/04/2026	Regular	0.00	1,419.85	4588
365	BEVERLY MEYER	03/04/2026	Regular	0.00	300.00	4589
900	BRODART CO.	03/04/2026	Regular	0.00	445.88	4590
1404	BYRUM ACE HARDWARE - HOWELL	03/04/2026	Regular	0.00	50.15	4591
01178	COMHALTAS CEOLTOIRI EIRANN	03/04/2026	Regular	0.00	400.00	4592
1143	DELTA DENTAL	03/04/2026	Regular	0.00	37.49	4593
1267	CRAIG EGNER	03/04/2026	Regular	0.00	25.00	4594
2760	FIRST IMPRESSIONS PRINT & MARKETING	03/04/2026	Regular	0.00	48.00	4595
01202	HEATHER KNAPP	03/04/2026	Regular	0.00	25.00	4596
01223	HSC GROUP	03/04/2026	Regular	0.00	600.00	4597
01247	JON MILAN	03/04/2026	Regular	0.00	200.00	4598
232	LERNER PUBLISHING GROUP	03/04/2026	Regular	0.00	460.80	4599
5711	LIVINGSTON COUNTY TREASURER	03/04/2026	Regular	0.00	210.74	4600
6060	DIANE MCKEE	03/04/2026	Regular	0.00	685.03	4601
01252	PARALLEL TECHNOLOGIES, INC.	03/04/2026	Regular	0.00	3,320.00	4602
01201	REGINA PARSELL	03/04/2026	Regular	0.00	25.00	4603
01194	ROSEN PUBLISHING	03/04/2026	Regular	0.00	2,031.74	4604
01109	TIPTOP ENTERTAINMENT LLC	03/04/2026	Regular	0.00	575.00	4605
1232	T-MOBILE	03/04/2026	Regular	0.00	583.10	4606
01253	HUNTER GIBSON	03/11/2026	Regular	0.00	100.00	4607
01097	LYNNE BONDY	03/16/2026	Regular	0.00	200.00	4608
01255	MAGGIE MURPHY	03/17/2026	Regular	0.00	175.00	4609
01255	MAGGIE MURPHY	03/17/2026	Regular	0.00	-175.00	4609
XBS	XEROX CORP	03/24/2026	Regular	0.00	131.39	4610
569	ABDO PUBLISHING COMPANY	03/24/2026	Regular	0.00	1,107.80	4611
396	ASI SIGNAGE INNOVATIONS	03/24/2026	Regular	0.00	1,793.90	4612
1223	AT&T MOBILITY	03/24/2026	Regular	0.00	823.39	4613
01095	BACKYARD BIRDS & BEYOND	03/24/2026	Regular	0.00	550.00	4614
880	BREDERNITZ, WAGNER & CO., P.C.	03/24/2026	Regular	0.00	365.00	4615
01186	BSB COMMUNICATIONS INC	03/24/2026	Regular	0.00	528.20	4616
58	CEI MICHIGAN, INC	03/24/2026	Regular	0.00	897.00	4617
01245	CHRISTINE PERUSKI	03/24/2026	Regular	0.00	460.41	4618
1101	CHRISTMAN CONSTRUCTORS, INC	03/24/2026	Regular	0.00	50,896.35	4619

HCDL Payment Register

Date Range: 03/01/2026 - 03/31/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1143	DELTA DENTAL	03/24/2026	Regular	0.00	37.49	4620
1549	DTE ENERGY	03/24/2026	Regular	0.00	11,803.58	4621
2760	FIRST IMPRESSIONS PRINT & MARKETING	03/24/2026	Regular	0.00	761.19	4622
291	FOSTER, SWIFT, COLLING & SMITH P.C.	03/24/2026	Regular	0.00	267.00	4623
2850	FRIENDS OF THE LIBRARY	03/24/2026	Regular	0.00	167.25	4624
411	JANICE HEILMAN	03/24/2026	Regular	0.00	25.66	4625
7575	HOWELL CARNEGIE DISTRICT LIBRY	03/24/2026	Regular	0.00	170.11	4626
1141	K & J ELECTRIC, INC.	03/24/2026	Regular	0.00	129.00	4627
01163	KAT MARKOVICH	03/24/2026	Regular	0.00	400.00	4628
563	LEPPEK LANDSCAPES INC	03/24/2026	Regular	0.00	2,205.00	4629
1289	LIBRARY IDEAS	03/24/2026	Regular	0.00	571.43	4630
01195	MACKIN EDUCATIONAL RESOURCES	03/24/2026	Regular	0.00	795.00	4631
6060	DIANE MCKEE	03/24/2026	Regular	0.00	346.72	4632
01016	NCC GROUP SOFTWARE RESILIENCE LLC	03/24/2026	Regular	0.00	430.00	4633
7700	UNITED STATES POST OFFICE	03/24/2026	Regular	0.00	370.00	4634
503	QUINN EVANS ARCHITECTS	03/24/2026	Regular	0.00	4,200.00	4635
01194	ROSEN PUBLISHING	03/24/2026	Regular	0.00	37.15	4636
1096	JENNIFER RYAN	03/24/2026	Regular	0.00	19.90	4637
9390	SONITROL GREAT LAKES - MICHIGAN	03/24/2026	Regular	0.00	292.27	4638
01256	THE GILDER LEHRMAN INSTITUTE OF AMERICA	03/24/2026	Regular	0.00	1,485.00	4639
01258	WHITE PIGEON TOWNSHIP LIBRARY	03/24/2026	Regular	0.00	17.95	4640
1225	CITY OF HOWELL	03/25/2026	Regular	0.00	677.14	4641
1164	DEE CRAMER	03/25/2026	Regular	0.00	627.50	4642
01166	TL SEAMLESS GUTTERS	03/25/2026	Regular	0.00	450.00	4643
1250	CONSUMERS ENERGY	03/16/2026	Bank Draft	0.00	1,671.39	DFT0000641
898	PRIORITY HEALTH	03/02/2026	Bank Draft	0.00	7,817.65	DFT0000645
1378	BANK OF ANN ARBOR - VISA	03/23/2026	Bank Draft	0.00	4,639.58	DFT0000646
1197	AMAZON	03/11/2026	Bank Draft	0.00	2,256.65	DFT0000647
1473	HEALTH EQUITY	03/05/2026	Bank Draft	0.00	12.00	DFT0000648
1473	HEALTH EQUITY	03/09/2026	Bank Draft	0.00	419.24	DFT0000649
1473	HEALTH EQUITY	03/24/2026	Bank Draft	0.00	419.24	DFT0000651
19	MERS	03/23/2026	Bank Draft	0.00	8,698.82	DFT0000652

Bank Code Fund 101 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	56	0.00	95,757.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-175.00
Bank Drafts	8	8	0.00	25,934.57
EFT's	99	21	0.00	37,038.00
	<b>167</b>	<b>86</b>	<b>0.00</b>	<b>158,555.13</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	56	0.00	95,757.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-175.00
Bank Drafts	8	8	0.00	25,934.57
EFT's	99	21	0.00	37,038.00
	<b>167</b>	<b>86</b>	<b>0.00</b>	<b>158,555.13</b>

### Fund Summary

Fund	Name	Period	Amount
101	General Fund	3/2026	158,555.13
			<b>158,555.13</b>

Howell Carnegie District Library  
314 W. Grand River  
Howell, MI 48843

## Payroll

Approve Payrolls of:	In the Amounts of:
3/11/2026	\$50,801.58
3/25/2026	\$49,758.61
4/8/2026	\$51,152.26
<b>TOTALS</b>	<b>\$151,712.45</b>



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Third party owns copyright	No permission from Archives required or provided. Copyright permission is required from third-party copyright holder if researcher determines that the intended use exceeds fair use.

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For more detailed inquiries, we recommend using:

- Cornell's chart, [Copyright Term and the Public Domain in the United States](#), in combination with:
- [Stanford Copyright Renewal Database](#)

## Finding Copyright Holders

For help locating third-party copyright holder(s), the following resources may assist your investigation:

- WATCH File: [The WATCH File](#) (Writers, Artists, and Their Copyright Holders) is a database containing primarily the names and addresses of copyright holders or contact persons for authors and artists whose archives are housed, in whole or in part, in libraries and archives in North America and the United Kingdom.
- [U.S. Copyright Office](#): You can [search a public database](#) at the [U.S. Copyright Office](#) for copyright information on all works registered with the U.S. Copyright Office after January 1, 1978.

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- [U-M Library Research Guide – Copyright Basic – Fair Use](#)
- [Columbia University Guide to fair use](#)
- [Stanford University fair use Center – Guide to fair use](#)
- [Harvard University guide to Copyright and fair use](#)

## Other Laws & Restrictions

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**Item description, Call# if available, creator's name, Folder/Volume Title, Box Number, Collection Title, Howell Carnegie Library Archives, Howell Carnegie District Library**

### History

Approved February 2025

Resolution 26-02  
RESOLUTION TO HONOR THE VOLUNTEER SERVICE OF FRED WOODHAMS  
Howell Carnegie District Library  
County of Livingston,  
Howell, Michigan

Minutes of a regular meeting of the Board of Trustees of Howell Carnegie District Library, County of Livingston, Michigan, held in the Howell Carnegie District Library in Howell, Michigan, on Tuesday, the 14th day of April at 7:00pm, Eastern Daylight Time.

PRESENT:

ABSENT:

The following resolution was offered by Member XX and supported by Member XX

WHEREAS, the Literary Discussion Group was established by Fred Woodhams and has met weekly at the Howell Carnegie Library to discuss fiction and nonfiction literature since 1996, fostering literacy and engagement among patrons; this year marks the group's 30th anniversary, and

WHEREAS, for 30 years, Fred Woodhams has given countless volunteer hours in service to the Literary Discussion Group, offering his knowledge and love of literature and natural leadership skills to anyone who wishes to join, and

WHEREAS, the Literary Discussion Group has been a cherished and reliable source of information and entertainment for patrons of the Howell Carnegie Library. It is our sincere hope that the group will continue to serve as a welcoming outlet for literature enthusiasts for many years to come.

NOW, THEREFORE, BE IT RESOLVED that the members of the Howell Carnegie District Library Board of Trustees wish to thank Fred Woodhams for his creation of and dedication to the Literary Discussion Group at the Howell Carnegie District Library.

AYES:           Members:

NAYS:           Members:

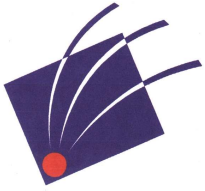
RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Secretary, Board of Trustees

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Trustees of the Howell Carnegie District Library, County of Livingston, State of Michigan, at a regular meeting held on April 14, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Secretary, Board of Trustees



# HCDL Budget Status Report

## Account Summary

For Fiscal: 2025-2026 Period Ending: 03/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 101 - General Fund</b>							
<b>Revenue</b>							
<b>SubAccount: 010 - TAXES</b>							
<a href="#">101-000-410.000</a>	CURRENT PROPERTY TAXES	3,797,796.00	3,797,796.00	970,330.52	3,600,396.60	-197,399.40	94.80 %
<a href="#">101-000-412.000</a>	DELINQUENT PROPERTY TAXES	0.00	0.00	0.00	6,377.41	6,377.41	0.00 %
	<b>SubAccount: 010 - TAXES Total:</b>	<b>3,797,796.00</b>	<b>3,797,796.00</b>	<b>970,330.52</b>	<b>3,606,774.01</b>	<b>-191,021.99</b>	<b>94.97%</b>
<b>SubAccount: 030 - STATE GRANTS</b>							
<a href="#">101-000-540.000</a>	STATE AID	59,126.00	59,126.00	0.00	0.00	-59,126.00	0.00 %
<a href="#">101-000-573.000</a>	LOCAL COMMUNITY STABILIZATION	0.00	0.00	5,120.07	61,469.98	61,469.98	0.00 %
	<b>SubAccount: 030 - STATE GRANTS Total:</b>	<b>59,126.00</b>	<b>59,126.00</b>	<b>5,120.07</b>	<b>61,469.98</b>	<b>2,343.98</b>	<b>103.96%</b>
<b>SubAccount: 040 - CHARGES FOR SERVICES</b>							
<a href="#">101-000-628.000</a>	COPY, PRINTING, FAX	8,000.00	8,000.00	1,420.10	10,874.35	2,874.35	135.93 %
<a href="#">101-000-629.000</a>	OUT OF AREA FEES	60.00	60.00	60.00	240.00	180.00	400.00 %
<a href="#">101-000-642.000</a>	SALES	150.00	150.00	93.00	677.00	527.00	451.33 %
<a href="#">101-000-651.000</a>	MEETING ROOM FEES	200.00	200.00	150.00	425.00	225.00	212.50 %
	<b>SubAccount: 040 - CHARGES FOR SERVICES Total:</b>	<b>8,410.00</b>	<b>8,410.00</b>	<b>1,723.10</b>	<b>12,216.35</b>	<b>3,806.35</b>	<b>145.26%</b>
<b>SubAccount: 050 - FINES &amp; FORFEITS</b>							
<a href="#">101-000-658.000</a>	OVERDUE FEES	200.00	200.00	40.00	512.25	312.25	256.13 %
<a href="#">101-000-658.004</a>	REPLACEMENT FEES	2,000.00	2,000.00	410.00	2,393.45	393.45	119.67 %
<a href="#">101-000-659.000</a>	PENAL FINES	75,000.00	75,000.00	0.00	0.00	-75,000.00	0.00 %
	<b>SubAccount: 050 - FINES &amp; FORFEITS Total:</b>	<b>77,200.00</b>	<b>77,200.00</b>	<b>450.00</b>	<b>2,905.70</b>	<b>-74,294.30</b>	<b>3.76%</b>
<b>SubAccount: 060 - INVESTMENT &amp; INTEREST INCOME</b>							
<a href="#">101-000-665.000</a>	INTEREST INCOME	50,000.00	50,000.00	32,163.58	249,415.24	199,415.24	498.83 %
<a href="#">101-000-669.000</a>	UNREALIZED INVESTMENT GAIN/L	0.00	0.00	0.00	843.11	843.11	0.00 %
	<b>SubAccount: 060 - INVESTMENT &amp; INTEREST INCOME Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>32,163.58</b>	<b>250,258.35</b>	<b>200,258.35</b>	<b>500.52%</b>
<b>SubAccount: 070 - OTHER REVENUE &amp; FINANCING SOURCES</b>							
<a href="#">101-000-675.000</a>	MISCELLANEOUS	0.00	0.00	4.50	2,010.50	2,010.50	0.00 %
<a href="#">101-000-676.000</a>	REIMBURSEMENTS	2,000.00	2,000.00	0.00	3,436.27	1,436.27	171.81 %
<a href="#">101-000-689.000</a>	CASH OVER/SHORT	0.00	0.00	-0.22	-515.03	-515.03	0.00 %
	<b>SubAccount: 070 - OTHER REVENUE &amp; FINANCING SOURCES Total:</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>4.28</b>	<b>4,931.74</b>	<b>2,931.74</b>	<b>246.59%</b>
<b>SubAccount: 080 - OTHER FINANCING SOURCES</b>							
<a href="#">101-000-692.000</a>	PRIOR YEAR FUND BALANCE	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
<a href="#">101-000-692.001</a>	PRIOR YEAR DESIGNATED FUND BA	689,425.00	689,425.00	0.00	0.00	-689,425.00	0.00 %
	<b>SubAccount: 080 - OTHER FINANCING SOURCES Total:</b>	<b>739,425.00</b>	<b>739,425.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-739,425.00</b>	<b>0.00%</b>
	<b>Revenue Total:</b>	<b>4,733,957.00</b>	<b>4,733,957.00</b>	<b>1,009,791.55</b>	<b>3,938,556.13</b>	<b>-795,400.87</b>	<b>83.20%</b>
<b>Expense</b>							
<b>SubAccount: 090 - PERSONNEL SERVICES</b>							
<a href="#">101-790-702.000</a>	SALARIES	1,415,000.00	1,415,000.00	101,637.27	960,777.68	454,222.32	67.90 %
<a href="#">101-790-716.000</a>	HEALTH INSURANCE	113,440.00	113,440.00	13,333.76	86,189.81	27,250.19	75.98 %
<a href="#">101-790-717.000</a>	LIFE INSURANCE	1,500.00	1,500.00	0.00	1,083.84	416.16	72.26 %
<a href="#">101-790-718.000</a>	WORKER'S COMPENSATION	6,000.00	6,000.00	0.00	2,655.00	3,345.00	44.25 %
<a href="#">101-790-719.000</a>	HEALTH CARE REIMBURSEMENT	9,875.00	9,875.00	346.72	1,031.75	8,843.25	10.45 %
<a href="#">101-790-719.001</a>	H.S.A.	17,625.00	17,625.00	0.00	11,419.24	6,205.76	64.79 %
<a href="#">101-790-719.003</a>	PEDIATRIC DENTAL	500.00	500.00	37.49	374.90	125.10	74.98 %
<a href="#">101-790-721.000</a>	BONUSES	11,794.00	11,794.00	0.00	7,625.00	4,169.00	64.65 %
<a href="#">101-790-722.000</a>	FICA	108,248.00	108,248.00	7,741.72	73,253.79	34,994.21	67.67 %
<a href="#">101-790-723.000</a>	SICK, VACATION, RETIREMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<a href="#">101-790-723.010</a>	M.E.R.S.	11,400.00	114,000.00	8,698.82	86,915.23	27,084.77	76.24 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Budget Adjustments</b>							
<b>Number</b>	<b>Date</b>	<b>Description</b>		<b>Adjustment</b>			
RES 25-18	09/09/2025	AMEND MERS AND CONTINGIES		102,600.00			
<b>SubAccount: 090 - PERSONNEL SERVICES Total:</b>		<b>1,715,382.00</b>	<b>1,817,982.00</b>	<b>131,795.78</b>	<b>1,231,326.24</b>	<b>586,655.76</b>	<b>67.73%</b>
<b>SubAccount: 100 - LIBRARY SUPPLIES</b>							
<a href="#">101-790-727.000</a>		SUPPLIES	35,000.00	35,000.00	4,982.67	18,093.83	16,906.17 51.70 %
<a href="#">101-790-730.000</a>		POSTAGE	11,000.00	11,000.00	370.00	652.80	10,347.20 5.93 %
<a href="#">101-790-745.000</a>		EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00 0.00 %
<b>SubAccount: 100 - LIBRARY SUPPLIES Total:</b>		<b>47,000.00</b>	<b>47,000.00</b>	<b>5,352.67</b>	<b>18,746.63</b>	<b>28,253.37</b>	<b>39.89%</b>
<b>SubAccount: 120 - OTHER SERVICES &amp; CHARGES</b>							
<a href="#">101-790-860.000</a>		TRANSPORTATION	500.00	500.00	0.00	308.70	191.30 61.74 %
<a href="#">101-790-900.000</a>		MARKETING & ADVERTISING	25,000.00	25,000.00	0.00	2,871.02	22,128.98 11.48 %
<a href="#">101-790-940.000</a>		EQUIPMENT RENTAL	100.00	100.00	0.00	0.00	100.00 0.00 %
<a href="#">101-790-956.001</a>		MISCELLANEOUS	50.00	50.00	0.00	34.10	15.90 68.20 %
<a href="#">101-790-957.000</a>		EDUCATION: TRUSTEES	5,000.00	5,000.00	25.00	515.00	4,485.00 10.30 %
<a href="#">101-790-957.001</a>		EDUCATION: EMPLOYEES	35,000.00	35,000.00	1,064.41	14,670.30	20,329.70 41.92 %
<a href="#">101-790-957.002</a>		MEMBERSHIP BOARD & STAFF	4,500.00	4,500.00	67.00	3,412.82	1,087.18 75.84 %
<a href="#">101-790-960.000</a>		MEL-CAT REPLACEMENTS	2,000.00	2,000.00	17.95	110.85	1,889.15 5.54 %
<a href="#">101-790-963.000</a>		PROPERTY TAXES	20,000.00	20,000.00	0.00	17,403.79	2,596.21 87.02 %
<a href="#">101-790-964.000</a>		REFUNDS	500.00	500.00	0.00	0.00	500.00 0.00 %
<a href="#">101-790-964.001</a>		CHARGEBACKS	8,000.00	8,000.00	116.86	2,736.91	5,263.09 34.21 %
<a href="#">101-790-965.000</a>		FEES & ACCOUNT CHARGES	3,000.00	3,000.00	268.84	2,418.31	581.69 80.61 %
<b>SubAccount: 120 - OTHER SERVICES &amp; CHARGES Total:</b>		<b>103,650.00</b>	<b>103,650.00</b>	<b>1,560.06</b>	<b>44,481.80</b>	<b>59,168.20</b>	<b>42.92%</b>
<b>SubAccount: 130 - PROFESSIONAL AND CONTRACTUAL SERVICES</b>							
<a href="#">101-790-807.000</a>		AUDIT	7,500.00	7,500.00	0.00	7,200.00	300.00 96.00 %
<a href="#">101-790-818.001</a>		FINANCIAL ADVISORS	1,000.00	1,000.00	0.00	1,000.00	0.00 100.00 %
<a href="#">101-790-818.002</a>		LEGAL SERVICES	30,000.00	30,000.00	267.00	11,982.40	18,017.60 39.94 %
<a href="#">101-790-818.003</a>		PERSONNEL SERVICES	80,000.00	80,000.00	2,000.00	10,000.00	70,000.00 12.50 %
<a href="#">101-790-819.000</a>		ACCOUNTING SERVICES	0.00	0.00	365.00	365.00	-365.00 0.00 %
<a href="#">101-790-819.001</a>		PAYROLL SERVICES	10,000.00	10,000.00	739.50	8,421.14	1,578.86 84.21 %
<a href="#">101-790-820.000</a>		DELIVERY SERVICES	5,000.00	5,000.00	0.00	524.25	4,475.75 10.49 %
<b>SubAccount: 130 - PROFESSIONAL AND CONTRACTUAL SERVICES T</b>		<b>133,500.00</b>	<b>133,500.00</b>	<b>3,371.50</b>	<b>39,492.79</b>	<b>94,007.21</b>	<b>29.58%</b>
<b>SubAccount: 140 - BUILDING &amp; MAINTENANCE</b>							
<a href="#">101-790-775.000</a>		BUILDING & MAINT SUPPLIES	15,000.00	15,000.00	2,251.54	6,380.47	8,619.53 42.54 %
<a href="#">101-790-808.000</a>		BUILDING SECURITY SYSTEM	4,500.00	4,500.00	292.27	3,941.18	558.82 87.58 %
<a href="#">101-790-817.000</a>		RUBBISH COLLECTION	0.00	0.00	-76.32	-76.32	76.32 0.00 %
<a href="#">101-790-819.002</a>		GROUNDS MAINTENANCE	55,000.00	55,000.00	2,205.00	28,673.60	26,326.40 52.13 %
<a href="#">101-790-920.000</a>		PUBLIC UTILITIES	90,200.00	90,200.00	13,416.37	60,645.62	29,554.38 67.23 %
<a href="#">101-790-958.000</a>		BUILDING MAINTENANCE	95,000.00	95,000.00	8,764.25	42,389.59	52,610.41 44.62 %
<a href="#">101-790-969.000</a>		INSURANCE	47,974.00	47,974.00	0.00	43,243.00	4,731.00 90.14 %
<b>SubAccount: 140 - BUILDING &amp; MAINTENANCE Total:</b>		<b>307,674.00</b>	<b>307,674.00</b>	<b>26,853.11</b>	<b>185,197.14</b>	<b>122,476.86</b>	<b>60.19%</b>
<b>SubAccount: 150 - MATERIALS &amp; PROGRAMMING</b>							
<a href="#">101-790-782.000</a>		PERIODICALS	15,000.00	15,000.00	1,374.98	13,517.83	1,482.17 90.12 %
<a href="#">101-790-782.001</a>		ELECTRONIC MEDIA	196,000.00	196,000.00	40,058.38	232,046.63	-36,046.63 118.39 %
<a href="#">101-790-782.002</a>		CIRCULATING HOTSPOTS	17,000.00	17,000.00	604.74	9,916.08	7,083.92 58.33 %
<a href="#">101-790-782.003</a>		DATABASES	43,220.00	43,220.00	2,071.68	14,528.32	28,691.68 33.61 %
<a href="#">101-790-782.004</a>		YS PROGRAMMING	46,000.00	46,000.00	675.21	21,647.74	24,352.26 47.06 %
<a href="#">101-790-782.005</a>		ADULT PROGRAMMING	23,500.00	23,500.00	1,713.53	13,321.93	10,178.07 56.69 %
<a href="#">101-790-782.006</a>		YOUTH DATABASES	16,000.00	16,000.00	2,016.08	8,163.75	7,836.25 51.02 %
<a href="#">101-790-782.007</a>		YS E-MEDIA	12,280.00	12,280.00	0.00	0.00	12,280.00 0.00 %
<a href="#">101-790-982.001</a>		ADULT BOOKS - PRINT	66,500.00	66,500.00	4,032.91	38,974.48	27,525.52 58.61 %
<a href="#">101-790-982.002</a>		LIBRARY OF THINGS	15,000.00	15,000.00	202.80	3,425.00	11,575.00 22.83 %
<a href="#">101-790-982.006</a>		ADULT AV	14,400.00	14,400.00	2,196.40	12,086.51	2,313.49 83.93 %
<a href="#">101-790-982.018</a>		YS BOOKS - PRINT	33,000.00	33,000.00	2,836.34	21,380.10	11,619.90 64.79 %
<a href="#">101-790-982.019</a>		KITS & LOT - YOUTH	16,000.00	16,000.00	398.23	4,860.37	11,139.63 30.38 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">101-790-982.024</a>	YS AV	10,000.00	10,000.00	0.00	5,452.65	4,547.35	54.53 %
<b>SubAccount: 150 - MATERIALS &amp; PROGRAMMING Total:</b>		<b>523,900.00</b>	<b>523,900.00</b>	<b>58,181.28</b>	<b>399,321.39</b>	<b>124,578.61</b>	<b>76.22%</b>
<b>SubAccount: 160 - INFORMATION TECHNOLOGY</b>							
<a href="#">101-790-780.000</a>	TECH SUPPLIES	4,500.00	4,500.00	528.20	859.71	3,640.29	19.10 %
<a href="#">101-790-780.001</a>	TECHNOLOGY: SOFTWARE	1,500.00	1,500.00	0.00	5,889.22	-4,389.22	392.61 %
<a href="#">101-790-781.000</a>	TECHNOLOGY: HARDWARE/EQUIP	21,725.00	21,725.00	0.00	869.16	20,855.84	4.00 %
<a href="#">101-790-830.000</a>	PROFESSIONAL TECHNOLOGY SERV	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00 %
<a href="#">101-790-850.000</a>	COMMUNICATIONS	12,500.00	12,500.00	2,096.30	7,734.79	4,765.21	61.88 %
<a href="#">101-790-850.002</a>	NON CIRCULATING HOTSPOTS	3,000.00	3,000.00	101.24	751.50	2,248.50	25.05 %
<a href="#">101-790-932.000</a>	AUTOMATED SYSTEM MAINT	161,661.00	161,661.00	20,423.24	127,631.80	34,029.20	78.95 %
<a href="#">101-790-934.000</a>	EQUIPMENT MAINTENANCE	2,000.00	2,000.00	0.00	551.76	1,448.24	27.59 %
<a href="#">101-790-972.000</a>	CAPITAL TECHNOLOGY PURCHASES	128,700.00	128,700.00	0.00	80,473.03	48,226.97	62.53 %
<b>SubAccount: 160 - INFORMATION TECHNOLOGY Total:</b>		<b>368,586.00</b>	<b>368,586.00</b>	<b>23,148.98</b>	<b>224,760.97</b>	<b>143,825.03</b>	<b>60.98%</b>
<b>SubAccount: 170 - CAPITAL OUTLAY</b>							
<a href="#">101-790-971.000</a>	CAPITAL IMPROVEMENT PROJECTS	500,000.00	500,000.00	214,759.77	952,130.47	-452,130.47	190.43 %
<b>SubAccount: 170 - CAPITAL OUTLAY Total:</b>		<b>500,000.00</b>	<b>500,000.00</b>	<b>214,759.77</b>	<b>952,130.47</b>	<b>-452,130.47</b>	<b>190.43%</b>
<b>SubAccount: 180 - OTHER LIBRARY FINANCING &amp; SPECIAL ITEMS</b>							
<a href="#">101-790-995.000</a>	TRANSFER OUT	217,150.00	217,150.00	0.00	0.00	217,150.00	0.00 %
<a href="#">101-790-995.002</a>	TRANSFER OUT - RESERVE	200,000.00	200,000.00	0.00	23,825.00	176,175.00	11.91 %
<a href="#">101-790-999.000</a>	CONTINGENCIES	617,079.00	515,079.00	0.00	0.00	515,079.00	0.00 %

**Budget Adjustments**

Number	Date	Description	Adjustment
RES 25-18	09/09/2025	AMEND MERS AND CONTINGIES	-102,000.00

<b>SubAccount: 180 - OTHER LIBRARY FINANCING &amp; SPECIAL ITEMS T</b>	<b>1,034,229.00</b>	<b>932,229.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>908,404.00</b>	<b>2.56%</b>
<b>Expense Total:</b>	<b>4,733,921.00</b>	<b>4,734,521.00</b>	<b>465,023.15</b>	<b>3,119,282.43</b>	<b>1,615,238.57</b>	<b>65.88%</b>
<b>Total Revenues</b>	<b>4,733,957.00</b>	<b>4,733,957.00</b>	<b>1,009,791.55</b>	<b>3,938,556.13</b>	<b>-795,400.87</b>	<b>83.20%</b>
<b>Fund: 101 - General Fund Surplus (Deficit):</b>	<b>36.00</b>	<b>-564.00</b>	<b>544,768.40</b>	<b>819,273.70</b>	<b>819,837.70</b>	<b>45,261.29%</b>

**Fund: 272 - Special Revenue**

<b>Revenue</b>							
<b>SubAccount: 060 - INVESTMENT &amp; INTEREST INCOME</b>							
<a href="#">272-000-665.000</a>	INTEREST	1,000.00	1,000.00	2,958.08	26,400.87	25,400.87	2,640.09 %
<a href="#">272-000-665.001</a>	INTEREST - ARCHIVES	100.00	100.00	0.00	0.00	-100.00	0.00 %
<b>SubAccount: 060 - INVESTMENT &amp; INTEREST INCOME Total:</b>		<b>1,100.00</b>	<b>1,100.00</b>	<b>2,958.08</b>	<b>26,400.87</b>	<b>25,300.87</b>	<b>2,400.08%</b>
<b>SubAccount: 070 - OTHER REVENUE &amp; FINANCING SOURCES</b>							
<a href="#">272-000-674.000</a>	DONATIONS/FUNDRAISING	25,000.00	25,000.00	802.50	26,504.22	1,504.22	106.02 %
<a href="#">272-000-674.387</a>	ARCHIVES DONATIONS	5,000.00	5,000.00	0.00	1,100.00	-3,900.00	22.00 %
<a href="#">272-000-675.000</a>	SPECIAL EVENTS REVENUE	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
<a href="#">272-000-675.001</a>	REIMBURSED MATERIALS	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
<a href="#">272-000-675.014</a>	FAMILY PLACE DONATION	2,000.00	2,000.00	0.00	861.42	-1,138.58	43.07 %
<a href="#">272-000-675.015</a>	FRIENDS DONATION	5,000.00	5,000.00	0.00	6,100.00	1,100.00	122.00 %
<a href="#">272-000-675.017</a>	FRIENDS MERCHANDISE SALES	2,000.00	2,000.00	162.75	1,386.26	-613.74	69.31 %
<b>SubAccount: 070 - OTHER REVENUE &amp; FINANCING SOURCES Total:</b>		<b>43,000.00</b>	<b>43,000.00</b>	<b>965.25</b>	<b>35,951.90</b>	<b>-7,048.10</b>	<b>83.61%</b>
<b>SubAccount: 080 - OTHER FINANCING SOURCES</b>							
<a href="#">272-000-692.002</a>	PRIOR YEAR TERRY FUND BALANCE	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00 %
<a href="#">272-000-692.387</a>	PRIOR YEAR ARCHIVES FUND BAL	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
<b>SubAccount: 080 - OTHER FINANCING SOURCES Total:</b>		<b>17,000.00</b>	<b>17,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-17,000.00</b>	<b>0.00%</b>
<b>Revenue Total:</b>		<b>61,100.00</b>	<b>61,100.00</b>	<b>3,923.33</b>	<b>62,352.77</b>	<b>1,252.77</b>	<b>102.05%</b>

<b>Expense</b>							
<b>SubAccount: 100 - LIBRARY SUPPLIES</b>							
<a href="#">272-790-760.000</a>	GENERAL DONATION PURCHASES	20,000.00	20,000.00	0.00	2,224.16	17,775.84	11.12 %
<a href="#">272-790-763.000</a>	ARCHIVES PURCHASES	10,000.00	10,000.00	0.00	8,829.11	1,170.89	88.29 %
<a href="#">272-790-765.000</a>	TERRY TRUST - MISC	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<a href="#">272-790-766.000</a>	REIMBURSED MATERIALS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %

HCDL Budget Status Report

For Fiscal: 2025-2026 Period Ending: 03/31/2026

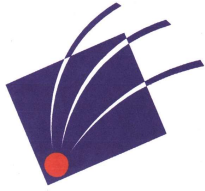
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<a href="#">272-790-767.000</a>	SPECIAL EVENTS EXPENDITURES	1,000.00	1,000.00	1,485.00	1,485.00	-485.00	148.50 %
	<b>SubAccount: 100 - LIBRARY SUPPLIES Total:</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>1,485.00</b>	<b>12,538.27</b>	<b>23,461.73</b>	<b>34.83%</b>
	<b>SubAccount: 120 - OTHER SERVICES &amp; CHARGES</b>						
<a href="#">272-790-965.000</a>	FEES & ACCOUNT CHARGES	100.00	100.00	0.00	0.00	100.00	0.00 %
<a href="#">272-790-983.000</a>	PILOT PROJECTS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
	<b>SubAccount: 120 - OTHER SERVICES &amp; CHARGES Total:</b>	<b>2,100.00</b>	<b>2,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,100.00</b>	<b>0.00%</b>
	<b>SubAccount: 170 - CAPITAL OUTLAY</b>						
<a href="#">272-790-972.000</a>	CAPITAL IMPROVEMENT PROJECTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
	<b>SubAccount: 170 - CAPITAL OUTLAY Total:</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00%</b>
	<b>SubAccount: 190 - FRIENDS OF THE LIBRARY</b>						
<a href="#">272-790-761.000</a>	FRIENDS DONATIONS-MISC.	5,000.00	5,000.00	990.37	7,793.21	-2,793.21	155.86 %
<a href="#">272-790-762.000</a>	FAMILY PLACE EXPENDITURES	2,000.00	2,000.00	0.00	861.42	1,138.58	43.07 %
<a href="#">272-790-955.000</a>	FRIENDS MDSE/SALES	0.00	0.00	167.25	1,223.51	-1,223.51	0.00 %
<a href="#">272-790-980.007</a>	FRIENDS MERCHANDISE SALES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
	<b>SubAccount: 190 - FRIENDS OF THE LIBRARY Total:</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>1,157.62</b>	<b>9,878.14</b>	<b>-878.14</b>	<b>109.76%</b>
	<b>Expense Total:</b>	<b>52,100.00</b>	<b>52,100.00</b>	<b>2,642.62</b>	<b>22,416.41</b>	<b>29,683.59</b>	<b>43.03%</b>
	<b>Total Revenues</b>	<b>61,100.00</b>	<b>61,100.00</b>	<b>3,923.33</b>	<b>62,352.77</b>	<b>1,252.77</b>	<b>102.05%</b>
	<b>Fund: 272 - Special Revenue Surplus (Deficit):</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>1,280.71</b>	<b>39,936.36</b>	<b>30,936.36</b>	<b>443.74%</b>
<b>Fund: 371 - Debt Service Fund</b>							
	<b>Revenue</b>						
	<b>SubAccount: 080 - OTHER FINANCING SOURCES</b>						
<a href="#">371-000-699.000</a>	TRANSFER IN	217,150.00	217,150.00	0.00	23,825.00	-193,325.00	10.97 %
	<b>SubAccount: 080 - OTHER FINANCING SOURCES Total:</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>-193,325.00</b>	<b>10.97%</b>
	<b>Revenue Total:</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>-193,325.00</b>	<b>10.97%</b>
	<b>Expense</b>						
	<b>SubAccount: 000 - N/A</b>						
<a href="#">371-790-991.000</a>	PRINCIPLE ON BONDS	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
<a href="#">371-790-993.000</a>	INTEREST ON BONDS	46,650.00	46,650.00	0.00	23,325.00	23,325.00	50.00 %
	<b>SubAccount: 000 - N/A Total:</b>	<b>216,650.00</b>	<b>216,650.00</b>	<b>0.00</b>	<b>23,325.00</b>	<b>193,325.00</b>	<b>10.77%</b>
	<b>SubAccount: 120 - OTHER SERVICES &amp; CHARGES</b>						
<a href="#">371-790-801.000</a>	PAYING AGENT FEES	500.00	500.00	0.00	500.00	0.00	100.00 %
	<b>SubAccount: 120 - OTHER SERVICES &amp; CHARGES Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>100.00%</b>
	<b>Expense Total:</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>193,325.00</b>	<b>10.97%</b>
	<b>Total Revenues</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>-193,325.00</b>	<b>10.97%</b>
	<b>Fund: 371 - Debt Service Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>Report Surplus (Deficit):</b>	<b>9,036.00</b>	<b>8,436.00</b>	<b>546,049.11</b>	<b>859,210.06</b>	<b>850,774.06</b>	<b>10,185.04%</b>

**Group Summary**

SubAccount	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 101 - General Fund</b>						
<b>Revenue</b>						
010 - TAXES	3,797,796.00	3,797,796.00	970,330.52	3,606,774.01	-191,021.99	94.97%
030 - STATE GRANTS	59,126.00	59,126.00	5,120.07	61,469.98	2,343.98	103.96%
040 - CHARGES FOR SERVICES	8,410.00	8,410.00	1,723.10	12,216.35	3,806.35	145.26%
050 - FINES & FORFEITS	77,200.00	77,200.00	450.00	2,905.70	-74,294.30	3.76%
060 - INVESTMENT & INTEREST INCOME	50,000.00	50,000.00	32,163.58	250,258.35	200,258.35	500.52%
070 - OTHER REVENUE & FINANCING SOURCES	2,000.00	2,000.00	4.28	4,931.74	2,931.74	246.59%
080 - OTHER FINANCING SOURCES	739,425.00	739,425.00	0.00	0.00	-739,425.00	0.00%
<b>Revenue Total:</b>	<b>4,733,957.00</b>	<b>4,733,957.00</b>	<b>1,009,791.55</b>	<b>3,938,556.13</b>	<b>-795,400.87</b>	<b>83.20%</b>
<b>Expense</b>						
090 - PERSONNEL SERVICES	1,715,382.00	1,817,982.00	131,795.78	1,231,326.24	586,655.76	67.73%
100 - LIBRARY SUPPLIES	47,000.00	47,000.00	5,352.67	18,746.63	28,253.37	39.89%
120 - OTHER SERVICES & CHARGES	103,650.00	103,650.00	1,560.06	44,481.80	59,168.20	42.92%
130 - PROFESSIONAL AND CONTRACTUAL SERVICES	133,500.00	133,500.00	3,371.50	39,492.79	94,007.21	29.58%
140 - BUILDING & MAINTENANCE	307,674.00	307,674.00	26,853.11	185,197.14	122,476.86	60.19%
150 - MATERIALS & PROGRAMMING	523,900.00	523,900.00	58,181.28	399,321.39	124,578.61	76.22%
160 - INFORMATION TECHNOLOGY	368,586.00	368,586.00	23,148.98	224,760.97	143,825.03	60.98%
170 - CAPITAL OUTLAY	500,000.00	500,000.00	214,759.77	952,130.47	-452,130.47	190.43%
180 - OTHER LIBRARY FINANCING & SPECIAL ITEMS	1,034,229.00	932,229.00	0.00	23,825.00	908,404.00	2.56%
<b>Expense Total:</b>	<b>4,733,921.00</b>	<b>4,734,521.00</b>	<b>465,023.15</b>	<b>3,119,282.43</b>	<b>1,615,238.57</b>	<b>65.88%</b>
<b>Total Revenues</b>	<b>4,733,957.00</b>	<b>4,733,957.00</b>	<b>1,009,791.55</b>	<b>3,938,556.13</b>	<b>-795,400.87</b>	<b>83.20%</b>
<b>Total Expenses</b>	<b>4,733,921.00</b>	<b>4,734,521.00</b>	<b>465,023.15</b>	<b>3,119,282.43</b>	<b>1,615,238.57</b>	<b>65.88%</b>
<b>Fund: 101 - General Fund Surplus (Deficit):</b>	<b>36.00</b>	<b>-564.00</b>	<b>544,768.40</b>	<b>819,273.70</b>	<b>819,837.70</b>	<b>45,261.29%</b>
<b>Fund: 272 - Special Revenue</b>						
<b>Revenue</b>						
060 - INVESTMENT & INTEREST INCOME	1,100.00	1,100.00	2,958.08	26,400.87	25,300.87	2,400.08%
070 - OTHER REVENUE & FINANCING SOURCES	43,000.00	43,000.00	965.25	35,951.90	-7,048.10	83.61%
080 - OTHER FINANCING SOURCES	17,000.00	17,000.00	0.00	0.00	-17,000.00	0.00%
<b>Revenue Total:</b>	<b>61,100.00</b>	<b>61,100.00</b>	<b>3,923.33</b>	<b>62,352.77</b>	<b>1,252.77</b>	<b>102.05%</b>
<b>Expense</b>						
100 - LIBRARY SUPPLIES	36,000.00	36,000.00	1,485.00	12,538.27	23,461.73	34.83%
120 - OTHER SERVICES & CHARGES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00%
170 - CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00%
190 - FRIENDS OF THE LIBRARY	9,000.00	9,000.00	1,157.62	9,878.14	-878.14	109.76%
<b>Expense Total:</b>	<b>52,100.00</b>	<b>52,100.00</b>	<b>2,642.62</b>	<b>22,416.41</b>	<b>29,683.59</b>	<b>43.03%</b>
<b>Total Revenues</b>	<b>61,100.00</b>	<b>61,100.00</b>	<b>3,923.33</b>	<b>62,352.77</b>	<b>1,252.77</b>	<b>102.05%</b>
<b>Total Expenses</b>	<b>52,100.00</b>	<b>52,100.00</b>	<b>2,642.62</b>	<b>22,416.41</b>	<b>29,683.59</b>	<b>43.03%</b>
<b>Fund: 272 - Special Revenue Surplus (Deficit):</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>1,280.71</b>	<b>39,936.36</b>	<b>30,936.36</b>	<b>443.74%</b>
<b>Fund: 371 - Debt Service Fund</b>						
<b>Revenue</b>						
080 - OTHER FINANCING SOURCES	217,150.00	217,150.00	0.00	23,825.00	-193,325.00	10.97%
<b>Revenue Total:</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>-193,325.00</b>	<b>10.97%</b>
<b>Expense</b>						
000 - N/A	216,650.00	216,650.00	0.00	23,325.00	193,325.00	10.77%
120 - OTHER SERVICES & CHARGES	500.00	500.00	0.00	500.00	0.00	100.00%
<b>Expense Total:</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>193,325.00</b>	<b>10.97%</b>
<b>Total Revenues</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>-193,325.00</b>	<b>10.97%</b>
<b>Total Expenses</b>	<b>217,150.00</b>	<b>217,150.00</b>	<b>0.00</b>	<b>23,825.00</b>	<b>193,325.00</b>	<b>10.97%</b>
<b>Fund: 371 - Debt Service Fund Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>9,036.00</b>	<b>8,436.00</b>	<b>546,049.11</b>	<b>859,210.06</b>	<b>850,774.06</b>	<b>10,185.04%</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
101 - General Fund	36.00	-564.00	544,768.40	819,273.70	819,837.70
272 - Special Revenue	9,000.00	9,000.00	1,280.71	39,936.36	30,936.36
371 - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
<b>Report Surplus (Deficit):</b>	<b>9,036.00</b>	<b>8,436.00</b>	<b>546,049.11</b>	<b>859,210.06</b>	<b>850,774.06</b>



Account	Name	Balance
<b>Fund: 101 - General Fund</b>		
<b>Assets</b>		
<a href="#">101-000-001.000</a>	CASH - CHECKING.	86,711.01
<a href="#">101-000-001.002</a>	CASH -CREDIT CHECKING	6,734.34
<a href="#">101-000-002.000</a>	BANK OF ANN ARBOR MONEY MARKET	8,054,127.55
<a href="#">101-000-002.001</a>	COMERICA MMKT	0.00
<a href="#">101-000-002.002</a>	COMERICA MMKT - CAPITAL RESERVE	0.00
<a href="#">101-000-002.003</a>	COMERICA - TECHNOLOGY RESERVE	0.00
<a href="#">101-000-002.004</a>	BANK OF ANN ARBOR MMKT-TECHNOLO	137,792.77
<a href="#">101-000-004.000</a>	PETTY CASH	225.00
<a href="#">101-000-004.001</a>	CASH ON HAND	0.00
<a href="#">101-000-007.000</a>	CASH-PAYROLL CHECKING	500.05
<a href="#">101-000-017.000</a>	MI CLASS - GENERAL	765,014.75
<a href="#">101-000-018.000</a>	MI CLASS - CAPITAL RESERVE	442,064.06
<a href="#">101-000-019.000</a>	MI CLASS - TECHNOLOGY RESERVE	106,122.71
<a href="#">101-000-040.000</a>	ACCOUNTS RECEIVABLE - GENERAL	0.00
<a href="#">101-000-056.000</a>	ACCRUED INTEREST	0.00
<a href="#">101-000-073.000</a>	DUE FROM LIBRARIES	0.00
<a href="#">101-000-073.001</a>	DUE FROM TLN	0.00
<a href="#">101-000-078.000</a>	PENAL FINES RECEIVABLE	0.00
<a href="#">101-000-078.001</a>	STATE AID RECEIVABLE	0.00
<a href="#">101-000-078.002</a>	DUE FROM STATE	0.00
<a href="#">101-000-079.000</a>	DUE FROM FEDERAL GOVERNMENT	0.00
<a href="#">101-000-081.730</a>	DUE FROM POST OFFICE	46.73
<a href="#">101-000-084.000</a>	DUE FROM OTHER FUNDS	0.00
<a href="#">101-000-084.155</a>	DUE FROM ENDOWMENT	0.00
<a href="#">101-000-084.272</a>	DUE FROM 272 SPECIAL REVENUE	0.00
<a href="#">101-000-084.371</a>	DUE FROM 371 DEBT SERVICE	0.00
<a href="#">101-000-084.702</a>	DUE FROM LB TRUST & AGENCY FD	0.00
<a href="#">101-000-084.727</a>	DUE FROM PENSION	0.00
<a href="#">101-000-084.900</a>	DUE FROM CAPITAL ASSET FUND	0.00
<a href="#">101-000-084.950</a>	DUE FROM LONG TERM DEBT	0.00
<a href="#">101-000-123.000</a>	PREPAID EXPENSE	96,960.16
<a href="#">101-000-123.001</a>	PREPAID EXPENSE - CONTROL.NET	12,474.00
<a href="#">101-000-159.000</a>	SUBSCRIPTION ASSETS	273,324.74
<a href="#">101-000-160.000</a>	ACC AMTZ - SUBSCRIPTION ASSETS	-92,037.45
	<b>Total Assets:</b>	<b>9,890,060.42</b>
		<b><u>9,890,060.42</u></b>
<b>Liability</b>		
<a href="#">101-000-202.000</a>	ACCOUNTS PAYABLE	224,690.80
<a href="#">101-000-209.000</a>	ACCRUED EXPENSES	25,558.80
<a href="#">101-000-214.000</a>	DUE TO OTHER FUNDS	0.00
<a href="#">101-000-214.272</a>	DUE TO SPECIAL REVENUE	0.00
<a href="#">101-000-214.371</a>	DUE TO DEBT SERVICE	0.00
<a href="#">101-000-231.001</a>	AFLAC PAYABLE	0.00
<a href="#">101-000-231.002</a>	EMPLOYEE H.S.A. PAYABLE	419.25
<a href="#">101-000-231.003</a>	457 PAYABLE	7,833.15
<a href="#">101-000-257.000</a>	ACCRUED PAYROLL	0.00
<a href="#">101-000-258.000</a>	ACCRUED PAYROLL TAXES	0.00
<a href="#">101-000-260.000</a>	ACCRUED VACATION PAYABLE	0.00
<a href="#">101-000-261.000</a>	ACCRUED SICK LEAVE PAYABLE	0.00
<a href="#">101-000-301.000</a>	SUBSCRIPTION LIABILITIES	181,151.11
	<b>Total Liability:</b>	<b>439,653.11</b>
<b>Equity</b>		

**HCDL Balance Sheet**

**As Of 03/31/2026**

<b>Account</b>	<b>Name</b>	<b>Balance</b>
<a href="#">101-000-380.000</a>	RESERVE - CAPITAL EXPENDITURE	3,169,917.35
<a href="#">101-000-381.000</a>	SICK/VACATION/RETIREMENT RESERVE	194,798.39
<a href="#">101-000-382.000</a>	TECHNOLOGY RESERVE	182,038.44
<a href="#">101-000-390.000</a>	FUND BALANCE	5,084,972.29
<a href="#">101-000-390.001</a>	FUND BALANCE - GASB 34	-592.86
	<b>Total Beginning Equity:</b>	<b>8,631,133.61</b>
Total Revenue		3,938,556.13
Total Expense		3,119,282.43
<b>Revenues Over/Under Expenses</b>		<b>819,273.70</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>9,450,407.31</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>9,890,060.42</u></b>

HCDL Balance Sheet

As Of 03/31/2026

Account	Name	Balance
<b>Fund: 155 - Endowment</b>		
<b>Assets</b>		
<a href="#">155-000-001.000</a>	CASH	0.00
<a href="#">155-000-001.002</a>	ONLINE CASH	0.00
<a href="#">155-000-082.101</a>	DUE FROM GENERAL FUND	0.00
<a href="#">155-000-082.272</a>	DUE FROM SPECIAL REVENUE	0.00
<a href="#">155-000-082.371</a>	DUE FROM DEBT SERVICE	0.00
<a href="#">155-000-082.472</a>	DUE FROM EQUIPMENT AND FURNISHING	0.00
<a href="#">155-000-084.000</a>	DUE FROM NON-EXPENDABLE	0.00
<a href="#">155-000-184.000</a>	BENEFICIAL INT IN ASSETS CFSEM	672,492.97
<a href="#">155-000-184.001</a>	BEN INT IN ASSETS-SONG LINE	54,967.93
<a href="#">155-000-184.002</a>	BEN INT IN ASSETS-ROSS	29,651.42
	<b>Total Assets:</b>	<b>757,112.32</b>
		<b><u>757,112.32</u></b>
<b>Liability</b>		
<a href="#">155-000-202.000</a>	ACCOUNTS PAYABLE	0.00
<a href="#">155-000-214.101</a>	DUE TO GENERAL FUNDS	0.00
<a href="#">155-000-214.272</a>	DUE TO SPECIAL REVENUE	0.00
	<b>Total Liability:</b>	<b>0.00</b>
<b>Equity</b>		
<a href="#">155-000-375.000</a>	FUND BALANCE - SONG LINE ENDOWMENT	54,967.93
<a href="#">155-000-376.000</a>	FUND BALANCE - J. ROSS	29,651.42
<a href="#">155-000-390.000</a>	FUND BALANCE	672,492.97
<a href="#">155-000-391.000</a>	FUND BALANCE - EXPENDABLE	0.00
<a href="#">155-100-391.000</a>	FUND BALANCE - EXPENDABLE	0.00
	<b>Total Beginning Equity:</b>	<b>757,112.32</b>
Total Revenue		0.00
Total Expense		0.00
<b>Revenues Over/Under Expenses</b>		<b>0.00</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>757,112.32</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>757,112.32</u></b>

HCDL Balance Sheet

As Of 03/31/2026

Account	Name	Balance
<b>Fund: 272 - Special Revenue</b>		
<b>Assets</b>		
<a href="#">272-000-001.000</a>	CASH	25,816.86
<a href="#">272-000-001.001</a>	BANK OF ANN ARBOR CHECKING	5,000.00
<a href="#">272-000-001.002</a>	CASH - CREDIT CHECKING	368.85
<a href="#">272-000-002.000</a>	BANK OF ANN ARBOR MONEY MARKET	535,691.38
<a href="#">272-000-017.000</a>	MI CLASS ACCOUNT	347,205.65
<a href="#">272-000-040.000</a>	ACCOUNTS RECEIVABLE - GENERAL	0.00
<a href="#">272-000-056.000</a>	ACCRUED INTEREST	0.00
<a href="#">272-000-082.000</a>	DUE FROM FRIENDS OF LIBRARY	0.00
<a href="#">272-000-082.101</a>	DUE FROM GENERAL FUND	0.00
<a href="#">272-000-082.155</a>	DUE FROM ENDOWMENT	0.00
<a href="#">272-000-082.371</a>	DUE FROM DEBT SERVICE	0.00
<a href="#">272-000-082.472</a>	DUE FROM EQUIPMENT AND FURNISHING	0.00
<a href="#">272-000-084.000</a>	DUE FROM OTHER FUNDS	0.00
	<b>Total Assets:</b>	<b>914,082.74</b>
		<b><u>914,082.74</u></b>
<b>Liability</b>		
<a href="#">272-000-202.000</a>	ACCOUNTS PAYABLE	870.00
<a href="#">272-000-214.101</a>	DUE TO GENERAL FUND	0.00
<a href="#">272-000-214.371</a>	DUE TO DEBT SERVICE	0.00
<a href="#">272-000-214.472</a>	DUE TO EQUIPMENT AND FURNISHING	0.00
	<b>Total Liability:</b>	<b>870.00</b>
<b>Equity</b>		
<a href="#">272-000-386.000</a>	TERRY RESERVE	549,508.36
<a href="#">272-000-387.000</a>	ARCHIVES FUND BALANCE	42,251.26
<a href="#">272-000-390.000</a>	FUND BALANCE	281,516.76
	<b>Total Beginning Equity:</b>	<b>873,276.38</b>
Total Revenue		62,352.77
Total Expense		22,416.41
<b>Revenues Over/Under Expenses</b>		<b>39,936.36</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>913,212.74</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>914,082.74</u></b>

HCDL Balance Sheet

As Of 03/31/2026

Account	Name	Balance
<b>Fund: 371 - Debt Service Fund</b>		
<b>Assets</b>		
<a href="#">371-000-001.000</a>	CASH	0.00
<a href="#">371-000-082.101</a>	DUE FROM GENERAL FUND	0.00
<a href="#">371-000-082.155</a>	DUE FROM ENDOWMENT	0.00
<a href="#">371-000-082.272</a>	DUE FROM SPECIAL REVENUE	0.00
<a href="#">371-000-082.472</a>	DUE FROM EQUIPMENT AND FURNISHING	0.00
	<b>Total Assets:</b>	<b>0.00</b>
		<b><u>0.00</u></b>
<b>Liability</b>		
<a href="#">371-000-202.000</a>	ACCOUNTS PAYABLE	0.00
<a href="#">371-000-214.101</a>	DUE TO GENERAL FUND	0.00
<a href="#">371-000-214.272</a>	DUE TO SPECIAL REVENUE	0.00
<a href="#">371-000-214.472</a>	DUE TO EQUIPMENT AND FURNISHING	0.00
<a href="#">371-000-251.000</a>	ACCRUED INTEREST PAYABLE	0.00
<a href="#">371-000-300.000</a>	BONDS PAYABLE	1,555,000.00
	<b>Total Liability:</b>	<b>1,555,000.00</b>
<b>Equity</b>		
<a href="#">371-000-390.000</a>	FUND BALANCE	0.00
<a href="#">371-000-390.001</a>	FUND BALANCE - EXPENDABLE	-1,555,000.00
	<b>Total Beginning Equity:</b>	<b>-1,555,000.00</b>
Total Revenue		23,825.00
Total Expense		23,825.00
<b>Revenues Over/Under Expenses</b>		<b>0.00</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>-1,555,000.00</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>0.00</u></b>



Account	Name	Beginning Cash Balance	Net Change	Ending Balance
<b>101 - General Fund</b>				
101-000-001.000	CASH - CHECKING.	(4,096.29)	90,807.30	86,711.01
101-000-001.002	CASH -CREDIT CHECKING	5,572.06	1,162.28	6,734.34
101-000-002.000	BOAA MONEY MARKET	7,397,844.29	656,283.26	8,054,127.55
101-000-002.001	COMERICA MMKT	-	-	-
101-000-002.002	COMERICA MMKT - CAPITAL RESERVE	-	-	-
101-000-002.003	COMERICA - TECHNOLOGY RESERVE	-	-	-
101-000-002.004	FNB MMKT-TECHNOLOGY	137,792.77	-	137,792.77
101-000-007.000	CASH-PAYROLL CHECKING	500.05	-	500.05
101-000-017.000	MI CLASS - GENERAL	762,591.29	2,423.46	765,014.75
101-000-018.000	MI CLASS - CAPITAL RESERVE	440,656.50	1,407.56	442,064.06
101-000-019.000	MI CLASS - TECHNOLOGY RESERVE	105,785.90	336.81	106,122.71
<b>Fund 101 - General Fund Total:</b>		<b>\$ 8,846,646.57</b>	<b>\$ 752,420.67</b>	<b>\$ 9,599,067.24</b>
<b>155 - Endowment</b>				
<b>Beginning Cash Balance</b>				
155-000-001.000	CASH	-	-	-
155-000-001.002	ONLINE CASH	-	-	-
<b>Total Beginning Cash Balance:</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>272 - Special Revenue</b>				
272-000-001.000	CASH	42,517.48	(16,700.62)	25,816.86
272-000-001.001	BOAA CHECKING	4,999.42	0.58	5,000.00
272-000-001.002	CASH - CREDIT CHECKING	5,345.60	(4,976.75)	368.85
272-000-002.000	BOAA MONEY MARKET	513,835.82	21,855.56	535,691.38
272-000-017.000	MI CLASS	346,103.71	1,101.94	347,205.65
<b>Fund 272 - Special Revenue Total:</b>		<b>\$ 912,802.03</b>	<b>\$ 1,280.71</b>	<b>\$ 914,082.74</b>
<b>371 - Debt Service Fund</b>				
<b>Beginning Cash Balance</b>				
371-000-001.000	CASH	-	-	-
<b>Fund 371 - Debt Service Fund Total:</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>		<b>9,759,448.60</b>	<b>753,701.38</b>	<b>10,513,149.98</b>

Howell Carnegie District Library Board of Trustees  
Director's Report for April 14, 2026

BOARD MEETING AGENDA

[A-April 14, 2026 Agenda](#)

CALL TO ORDER/APPROVAL OF AGENDA

ATTENDANCE

IN-SERVICE TRAINING TOPIC:

Shannon Coker, Parks & Programs Coordinator, City of Howell

POTENTIAL MOTIONS FOR ACTION AND DISCUSSION ITEMS

- Potential motions are included in italics for each action item.

CONSENT AGENDA:

*I move to approve the consent agenda.*

A. Minutes from March 10, 2026

[B-Consent Agenda A-board\\_minutes\\_3-10-26](#)

B. Bills & Payrolls

[B-Consent Agenda B-Payment Register](#)

[B-Consent Agenda B-Payroll Bill](#)

C. Update Policy

[B-Consent Agenda C - Permissions Policies - April 2026](#)

D. Resolution

[B-Consent Agenda D-Resolution 26-02 to Honor The Volunteer Service of Fred Woodhams](#)

FINANCE:

1. The year-to-date total through March 2026 is \$367,990, a 20% increase from March 2025.
2. The monthly budgetary status report and balance sheet are attached.
3. Treasurer's Report

[C-Financial Information A- Monthly Budgetary Status Report](#)

[C-Financial Information B- Balance Sheet](#)

[C-Treasurer's Report – February 2026 Monthly Summary](#)

COMMITTEE REPORTS -

Nominating and Recruiting Committee meeting at 6:30 pm on Tuesday, April 14, 2026

ACTION ITEMS

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DISCUSSION ITEMS:

- Update on Replacement of 3 Compressor Units - Project with ThermalNetics

The units are installed, but not running. The mechanical room is not consistently warm enough, which will negatively impact the compressor units. We are having an electric heater installed.

- Update on handrails

The current estimated installation is mid-August.

- Update on Bequest from the Jennifer Browning Trust

Discussion at the meeting.

- Reminder - Annual Performance Appraisal of the Director

After the April meeting, the board president will send a link to the annual performance appraisal (Google Form) and provide a date for each trustee to complete the review. The board will discuss the results at the May meeting, and the board president will review the results with the director between the May and June meetings.

- Review process and wording for Trustee Assessment

Each year, the board completes a self-evaluation form (Google Form). I will email the link to the Google Form after our May meeting. The Board President will compile the results, which the full board will discuss at the June meeting. Please review the questions and bring any questions, suggestions, or concerns to the meeting.

We have tweaked the questions and responses over the years.

The responses are:

- I don't have enough information to answer.
- We have work to do.
- Yes, we do.

The questions are:

- Board has a full and common understanding of the roles and responsibilities of a Board.
- Board members understand the organization's mission and its products/programs. Structural pattern (Board, officers, committees, executive, and staff) is clear.

- Board has clear goals and actions resulting from relevant and realistic strategic planning.
- Board attends to policy-related decisions that effectively guide the operational activities of staff.
- Board receives regular reports on finances/budgets, products/program performance, and other important matters.
- Board effectively represents the organization to the community.
- Board meetings facilitate focus and progress on important organizational matters.
- Board regularly monitors and evaluates progress toward strategic goals and product/program performance.
- Board regularly evaluates and develops the chief executive.
- Board has approved comprehensive personnel policies that have been reviewed by a qualified professional.
- Each member of the Board feels involved and interested in the Board's work.
- All necessary skills, stakeholders, and diversity are represented on the Board.

And one open-ended question:

- Please list the three to five points on which you believe the Board should focus its attention in the next year. Be as specific as possible in identifying these points.
- Quarterly Strategic Plan Update  
E-Quarterly Strategic Plan Update April 2026

Please review and let me know if there are any questions.

- Service Spotlight

#### MISCELLANEOUS FOLLOW-UPS AND UPDATES:

- Michigan Tax Tribunal Update from our attorney - The Tribunal considered both parties' motions for summary disposition and denied both, concluding that there are still factual issues that will need to be addressed at a hearing. While unfortunate, it doesn't indicate anything other than the Tribunal judge's belief that she needs to hear testimony to decide this case.
- Bloomsbury Publishing was added to the ACH list. They will be paid via an electronic fund transfer.
- The library received a very kind donation from a homebound patron. The staff selects large-print books for her each week, and a family member picks them up. Her donation was "in honor of Howell Library Helpers" along with a note "to thank you for your help and selecting such good books for me to read."

#### PERSONNEL:

- Nothing to report.

#### LIBRARY EVENTS:

- **Youth Services (family, children, and teens)** [calendar of events](#).



# Steam Club, Jr.

SPRING PEEP EXPERIMENTS

Grades K-2  
 Monday, April 13, 6-6:30 pm  
 Registration begins March 30





# LEGO CLUB: BRICK CITY

GRADES K-5  
 MONDAY, APRIL 20  
 6:00-6:45 PM  
 REGISTRATION BEGINS APRIL 6




# Little Explorers

for ages 2-6 and parent/caregiver  
 Tuesday, April 21, 6-6:30 pm



No registration required



# Crafting in Full Bloom

FOR AGES 6-12 WITH PARENTS/CAREGIVERS

SATURDAY, APRIL 25, 1-3 PM  
 No Registration Required





*Happy Little Painting:*  
**KIDS EDITION**

GRADES 1-5  
TUESDAY, APRIL 28  
6:00-6:45 PM

Registration begins April 14

HOWELL CARNEGIE DISTRICT LIBRARY

- Reference or Adult Programming [calendar of events](#).



Ready to Get Planting?

Our Seed Library is located by the Information Desk

HOWELL CARNEGIE DISTRICT LIBRARY

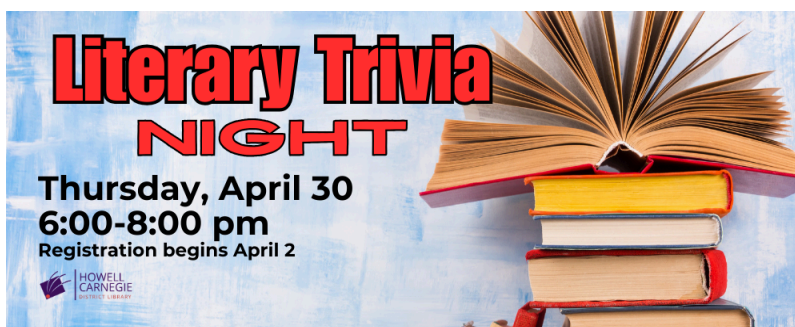


**LET'S TALK ABOUT RACE**  
A FOUR-WEEK SERIES OF GUIDED CONVERSATIONS

APRIL 15, APRIL 22, APRIL 29 & MAY 6  
6:00-8:00 PM  
REGISTRATION BEGINS MARCH 11

HOWELL CARNEGIE DISTRICT LIBRARY

Presented by Conversations on Race



**Literary Trivia**  
**NIGHT**

Thursday, April 30  
6:00-8:00 pm  
Registration begins April 2

HOWELL CARNEGIE DISTRICT LIBRARY



## COMMUNITY ENGAGEMENT:

- The library is participating in the Southeast Michigan Library Hop in April. Explore local libraries and collect stamps on your Library Hop Passport to earn a prize from your library and be entered into the grand prize drawing (library swag bag filled with goodies from each of the participating libraries). Pick up your passport from the Adult or Youth Services Desk. There are 21 libraries across Livingston, Oakland, Lapeer, Washtenaw, and Wayne counties participating.
- The library participated in Little Artists' Night at the Arthur Secunda Museum at Cleary University. The event was a collaboration among Great Start Livingston/Help Me Grow, the library, and the museum.
- LACASA Child Abuse Prevention Council held its annual Pinwheels for Prevention event at the library on Wednesday, April 8th.
- I am working with Howell Rec to have the library serve as an emergency shelter location during the Howell Melon Festival 2026. The time frame will be Saturday, August 15, from 9 am-8 pm, and Sunday, August 16, from 9 am-5 pm.
- I will be attending the Coverage is Care kickoff meeting for community partners. Coverage is Care is a Trinity Health Michigan-led Medicaid initiative focused on helping eligible individuals maintain coverage by strengthening coordination, communication, and support across community partners and empowering organizations with trusted relationships and community assets to support Medicaid continuity in ways that fit their capacity, and to prepare together for upcoming 2027 federal Medicaid changes. [See the Coverage is Care Community Partner Guide for more information.](#)
- [View](#) the student artwork and the featured artists of the Livingston Fine Arts Association.

## TRUSTEE NOTEBOOK:

The State of Michigan updated the Open Meetings Act Handbook (March 2026). The current version is now linked in the Trustee Notebook under Library Laws and Laws that Impact Libraries, scroll to Open Meetings Act.

Holly Ward Lamb 4/10/26

**October 2025 updates in bold including changes in timelines**

ACTION PLAN July 2025 - December 2026

**Community Connection**

**Goal 1.1 Strengthen community outreach and communication to build connections.**

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Create a Partnership Plan	Janice/Leadership Team		
Create an outreach calendar	Amy /Leadership Team		
Investigate patron engagement systems	Jeremy/ Leadership Team	Completed ✓	3-year contract signed with Spring Share for Patron Point engagement product (Oct 25 update)
<b>Patron Point - patron engagement system (added Oct 25)</b>	Jeremy/ Leadership Team	Gradual Implementation starting in Nov. 25	Implementation started, currently working on circulation notices (Jan 26 update) <b>Work continues on implementation (April 26 update)</b>
Follow up with those interested in serving on the library board	Holly/Kathleen		

Ongoing activities include: e-newsletter, Facebook, Instagram, website, outreach via book deliveries to preschools and senior centers, two Farmers Markets per season, YS collaboration with Great Start, Salvation Army/Summer Lunch Bunch, Howell Public Schools, and adult partnership with Livingston County Veteran Services.

**Goal 1.2 Provide programming for entertainment and lifelong learning.**

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Create an evaluation plan for programming	Leadership Team		
Investigate a permanent outdoor speaker system	Janice	<b>In progress</b>	<b>Janice is investigating potential sources. (April 26 update)</b>

Ongoing activities include: adult and youth programming.

**Goal 1.3 Offer collections to meet diverse community needs.**

<u>Activity</u>	<u>Person/Group Responsible</u>	<u>Timeline</u>	<u>Update</u>
Word of Mouth Marketing Plan/calendar and evaluation plan	Leadership Team		
Leverage collectionHQ	Janice and Jessica	Oct 25-Mar 26 <b>Completed</b> ✓	Reference will focus on overstocked nonfiction. Youth Services will focus on additional training on system enhancements for weeding (Oct. 25). <b>Collections divided amongst staff for ongoing weeding in Reference. YS completed additional training. Our collectionHQ rep is readily available for any additional training as needed. Focus completed while use of collectionHQ continues as part of normal workflow. (April 26 update)</b>

Ongoing activities include: adult and youth collection development.

**Goal 1.4 Increase access to the Howell Carnegie Library Archives.**

<u>Activity</u>	<u>Person/Group Responsible</u>	<u>Timeline</u>	<u>Update</u>
Evaluate appointment system	Jessica/Jeremy/Holly	Sept Nov 2025 Mar 26 <b>Completed</b> ✓	<b>April 2025, when the appointment system started, through Mar 13, 2026 there were 19 appointments. June 2025 was the only month where there were no appointments. Completed (April 26 update)</b>

Collection Development Policy for Archives	Jessica/Jeremy/Holly	July-Dec 2025 <del>Mar-26</del> <b>Sept 26</b>	
Identify other policies and forms needed	Jessica/Jeremy	FY 25-26	
Create a to-do list and prioritize	Jeremy/Jessica	July-Dec 2025 <b>June 26</b>	
Recruit and Train Volunteers	Jessica/Jeremy	ongoing	

Ongoing activities include: assistance to individuals and digitization/metadata projects.

### Optimizing Library Spaces

Goal 2.1 Ensure all library spaces are accessible, optimally utilized, and relevant to meet community needs.			
<u>Activity</u>	<u>Person/Group Responsible</u>	<u>Timeline</u>	<u>Update</u>
<b>Steps and Ramp project</b>	Holly	in progress	
<b>Space usage study</b>	Holly	RFP by end of Sept Nov <b>In progress</b>	Samples of RFPs and list of consultants requested from other library directors. (Oct 25) RFP sent Jan 7, 2026 Target date to award - March 2026 board meeting (Jan 26 update) <b>Consultant selected at March board meeting. Kick off meeting scheduled for April 28, 2026 (Apr 26 update)</b>
<b>Options for library lot – staff parking and garden space</b>	Holly/Diane	in progress	See below
<b>next level environmental study</b>	Holly/Diane	in progress	Chasing down the consultant for level 2 environmental study for the lot. Investigating possibility of State of MI assistance with level 2 study. (Oct 25) Based on a conversation with the State of MI, a

			detailed design is needed before it can be determined which areas of the lot need a level 2 environmental study.  The library lot is included in the space assessment RFP (Jan 26 update)
Facilities Maintenance Plan	Holly/Diane	April-Sept Nov-2025 Mar-26 <b>July 26</b>	
Air Duct Cleaning	Holly/Diane	FY 25-26	
Evaluate bulletin boards - what, where, etc	Holly/Kathleen/Janice	Complete by 9/30/25 12/31/25 3/31/26 <b>Completed</b> ✓	<b>Evaluation and reorganization completed (April 26 update)</b>
Signage	Holly/Diane	Complete by 12/31/25 3/31/26 <b>Completed</b> ✓	<b>Emergency exits, Friends Bookroom, YS restroom, Meabon Room, YS end caps all updated. (April 26 update)</b>
Update electrical - inverter/emergency lighting	Holly/Diane	FY 25-26	
Update plumbing - back hall, new toilets in restrooms in back hall, staff lounge, and restroom	Holly/Diane	FY 25-26	

## Evolve Capacity


### Goal 3.1 Prioritize staff development for connection.

<b>Activity</b>	<b>Person/Group Responsible</b>	<b>Timeline</b>	<b>Update</b>
Establish quarterly staff development requirements	Holly/Diane	FY 25-26	Via Google Classroom: Technology Training in Aug-Sept 25 Cyber Security Training in Oct. In person: Emergency Procedures on 10/3 (Oct 25)

			Google Classroom Emergency Procedures training created (Jan 26 update)
Create and implement Customer Service Philosophy/Expectations and training plan	Element One /Holly/Diane	<del>July-Dec 2025</del> <b>Jan-June 2026</b>	

### Goal 3.2 Build operational structure.

<u>Activity</u>	<u>Person/Group Responsible</u>	<u>Timeline</u>	<u>Update</u>
<b>Develop Performance Development System</b>	Holly/Diane	<del>July-Dec 2025</del> <del>2/28/26</del> 6/30/26	<b>Adding wording to job descriptions related to development appraisal and determining format for development appraisal (Oct 25, Jan 26 and April 26 updates)</b>
<b>Values in Action (added Sept 25)</b>	Holly/Diane	<del>Sept-Dec 2025</del> <del>Mar-26</del> <b>July 26</b>	Contract signed with ElementOne, background work with Leadership Team, staff meeting to launch project scheduled for Nov (Oct 25 update) Second draft ready to review with Leadership, then ElementOne will offer a focus group for staff (Jan 26 update) <b>Staff focus group conducted, Leadership will review and finalize. ElementOne will “train the trainer” to implement. (April 26 update)</b>
Update Orientation Process (including utilizing Niche Academy and Google Classroom)	Diane/Holly		
Continue review and update of policies and procedures	Holly	ongoing	Emergency procedures and building information binder

			rewritten. Staff training conducted on Oct 3 (Oct 25)
Evaluation plan - what stats to keep, switch to Gimlet at all service desks, etc.	Leadership Team	<del>by 10/31/25</del> <del>12/31/25</del> <b>6/30/26</b>	
<b>New phone system</b>	Jeremy	<del>Summer-Fall 2025</del> 3/31/26 <b>Completed</b> 	The phone system switched in Sept, working through final steps. (Oct 25) Working through a few remaining punchlist items (Jan 26 update) <b>Completed (April update)</b>
Implementation of updated job classification and pay structure	Holly/Diane	FY 25-26 - FY 27-28	
Implement Performance Development System	Leadership Team	Jan-June 2026	



# The Coverage is Care Initiative Community Partner Guide

## **Aligning Efforts to Support Medicaid Continuity**

A Trinity Health Michigan–Led Initiative

Trinity Health Michigan  
Community Health & Well-Being





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### Welcome & Invitation

Why this matters and the focus on Medicaid coverage retention



### Why We Have to Act Now

Critical reasons for immediate action and our collective impact



### What is The Coverage is Care Initiative

The purpose, core idea, and what the initiative is designed to accomplish



### Naming the Reality We Are In

Capacity constraints and why coordination and learning matter



### Who Is Involved

Why cross-sector participation matters and how organizations contribute



### Strengthening Community Capacity

Supporting alignment and complementing existing efforts



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What we aim to learn together and how information is shared



### Contact & Next Steps

How to stay informed and connected



### Closing Message

Our shared vision and commitment to community well-being



### About Us

Trinity Health Michigan – Community Health & Well-Being

# Welcome & Invitation

Dear Community Partner,

Consistent access to health insurance coverage is key to keeping our neighbors and communities healthy. The One Big Beautiful Bill Act (H.R. 1) introduces new complexities and barriers that will make it harder for many residents to maintain their Medicaid coverage — especially those that may be already facing systemic challenges.

That's why Trinity Health Michigan is launching the **Coverage is Care Initiative** — a coordinated, community-focused effort to help people get support **before** they risk losing coverage.

We believe that every eligible person — no matter where they show up — should be able to get clear guidance and help to retain their health insurance coverage. Whether someone walks into a clinic, calls 2-1-1, visits a food pantry, attends a faith gathering, or talks with a case manager, they should find the *right door* to renewal assistance and support.

We are deeply grateful for the work you do every day, and we value the role community organizations play in reaching people long before they experience a crisis. Through *Coverage is Care*, we hope to stay connected, learn from one another, and better align efforts so fewer people fall through the cracks.

This guide explains **what's changing, why coordination and shared learning matter, and how organizations can engage** in ways that fit their capacity and local context.





## Why We Have to Act Now

Big changes are coming to Medicaid, with serious consequences for the people and communities we serve. That's why we're acting now.

### What's changing?

The One Big Beautiful Bill Act (H.R. 1), set to take effect **January 2027**, introduces several major changes that could make it harder for people to access or maintain Medicaid coverage. These include:

#### Stricter Work Requirements

Most adults under 65 will need to work, volunteer, or participate in job training for **at least 80 hours per month** to stay enrolled in Medicaid.

#### More Frequent Eligibility Checks

States will be required to verify eligibility for many Medicaid recipients **every six months**, doubling the current frequency and increasing the risk of coverage loss due to paperwork issues.

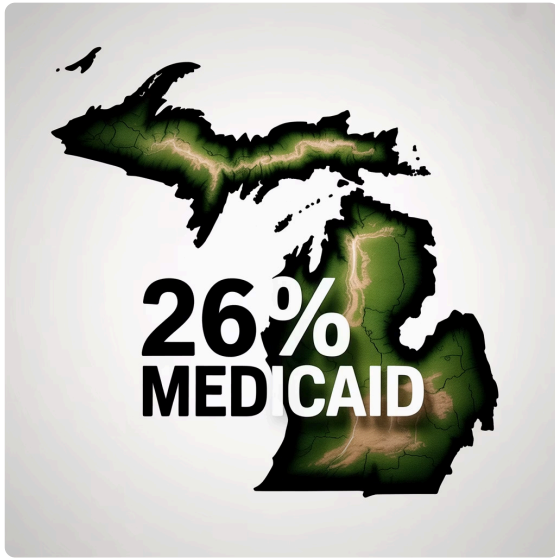
#### Shorter Retroactive Coverage Window

Federal changes shorten how far back Michigan Medicaid/Children's Health Insurance Program (CHIP) can pay for care. The retroactive window shrinks from **three months to one month** for **Healthy Michigan Plan** enrollees and to **two months** for **all other Medicaid and CHIP groups**. In practice, services that occurred **31 - 90 days** before approval (or **61 - 90 days** for non-HMP groups) may no longer be covered — making timely enrollment and renewal more critical.

#### Higher Out-of-Pocket Costs

Under new federal rules, states can now charge Medicaid enrollees with incomes between 100% and 138% of the federal poverty level up to **\$35 per health care visit**. While some services like primary care, mental health, substance use treatment, and emergency care are exempt, these higher costs could discourage people from getting the care they need — especially those with chronic conditions or limited income.

# What's at stake?



## Medicaid in Michigan

### Total Enrollees

Michigan currently has **2.6 million** residents enrolled in Medicaid and the Healthy Michigan Plan.

Roughly **26%** of Michigan's population is covered by Medicaid.

### Demographic Breakdown



Children: **~1 million**



Adults in the Healthy Michigan Plan: **~725,000**



People with Disabilities: **~300,000**



Seniors (65+): **~168,000**



Births Covered by Medicaid: **~45%** of all births in Michigan

### Recent Enrollment Trends

Enrollment peaked in 2024 at around 3.2 million, but has declined due to redeterminations and the end of pandemic-era protections.

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## Sicker Populations

Without access to essential medications, preventative services, and chronic disease management, people are at greater risk of serious health complications.

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## Increased Health Inequities

These changes are expected to disproportionately impact communities already facing barriers — particularly Black and Latino residents, immigrants, people with disabilities, veterans, and those with limited English proficiency.

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## Health System Strain

When people lose coverage, they often delay care until it becomes an emergency. This can lead to more emergency room visits, hospital stays, and serious health problems that could have been prevented. Hospitals also face more uncompensated care and rising costs. As financial pressure grows, some hospitals may be forced to lay off staff, cut services, or even close — making it even harder for communities to stay healthy.

---

## Economic Consequences

More people getting sick means more missed days at work and school. At the same time, rising health care costs and insurance premiums make it harder for families and employers to keep up.



## What Is The Coverage is Care Initiative?

The *Coverage is Care Initiative* is a statewide effort led by Trinity Health Michigan, built on a simple but powerful idea: **no matter where someone turns for help, they should find a clear path to keeping their health coverage.**

People interact with many organizations — health care providers, community-based organizations, social service agencies, schools, libraries, churches and other faith-based organizations, and advocacy groups — often before they ever reach a hospital or clinic. Each touchpoint plays an important role in whether someone receives timely information and support.

At the same time, no single organization sees the full picture. That's why coordination and shared learning across organizations are essential to reducing coverage loss and ensuring people get help before a crisis occurs.

## Naming the Reality We Are All In

Across Michigan, many organizations — including health systems, clinical providers, community organizations, social service agencies, and advocacy groups — are operating in a challenging environment marked by:



Funding uncertainty



Staffing shortages



Limited time and competing priorities



Increasing demand from communities

*Coverage is Care* does not assume organizations can take on more work or new responsibilities. Yet there aren't enough Medicaid enrollment experts statewide to support everyone who needs help.



**If support relies only on specialists, many people will lose coverage simply because they did not know where to turn or when to act.**

## Who Is Involved?

*Coverage is Care* brings together trusted organizations that are part of everyday life in communities across Michigan. These are often the places where people feel most comfortable asking questions, getting help, and finding guidance.



For example, someone might hear about Medicaid renewal at a community organization, get help uploading documents at a library, ask questions during a clinic visit, or receive a reminder from their child's school. Each of these moments can make a difference in helping someone access or maintain coverage.

## How Coverage is Care Strengthens Community Capacity

*Coverage is Care* is designed to strengthen the broader community ecosystem rather than shift responsibility from one organization to another. Across Michigan, organizations bring different strengths to this work. Each plays an important role in helping people access and maintain Medicaid coverage.

### Organizations with Deep Expertise

Some organizations — including Trinity Health Michigan and other health care, legal, and navigation partners — bring deep expertise in areas such as: Medicaid enrollment and renewals, appeals, and complex case coordination.

These organizations often support individuals with more intensive or specialized needs.

### Organizations with Community Assets

Other organizations may not specialize in Medicaid enrollment, but bring equally important assets, including:

- Trusted relationships with community members
- Staff or volunteers willing to help with basic steps
- Access to space, computers, or internet
- Proximity to people who may not seek help elsewhere

These organizations are often the first point of contact when individuals have questions or concerns.

Alignment is strengthened through shared coordination, clearer awareness of available support, and ongoing learning across partners.



## Ways to Be Involved

Participation in *Coverage is Care* is flexible. You can be involved as much or as little as works for your organization. Some partners simply use shared information in their own work, while others choose to work more closely together. Our shared goal is simple: **help all people access coverage and stay connected to care.**

### USE THE INFORMATION

Some organizations may choose to stay informed and use shared resources in ways that support the people they serve.

You may choose to:

- Receive updates, tools, and helpful information
- Use shared messages, materials, or resources with your community members
- Share information about Medicaid renewal and coverage with the people you serve
- Use what you learn in a way that fits your organization and community

This option requires no meetings and very little time. You participate in a way that works best for you.

### WORK TOGETHER

Some organizations want to partner more closely and coordinate efforts across the community.

You may choose to:

- Join coordination meetings (for example, quarterly or every other month)
- Share what you are seeing in your community, including challenges or barriers people face
- Learn from what other organizations are experiencing
- Coordinate outreach and timing so community members receive consistent messages
- Work together on events, outreach, or education efforts
- Participate in shared calendars or joint community activities

Working together helps us learn from one another, reach more people, and improve how we support individuals and families in staying covered.



## How We Will Learn Together

A key part of *Coverage is Care* is learning what most effectively helps people access coverage and stay connected to care. No matter how your organization chooses to participate, shared learning helps all of us better support the communities we serve. Together, we will focus on understanding:

- Where people are being reached
- What barriers are most common
- Which approaches improve follow-through
- Where gaps or confusion persist

Learning may come from partner experiences, shared conversations, and, when appropriate, de-identified and combined data/information.

## Coordination and Shared Information

To help strengthen community coordination and shared learning, Trinity Health Michigan will help facilitate this by:

- Bringing partners together for shared conversations
- Sharing helpful insights, trends, and common themes
- Sharing updates when policies or guidance change
- Pointing to useful public resources and tools
- Strengthening shared awareness of where renewal and enrollment assistance is available across the community

Our goal is to reduce confusion, support alignment, and make it easier for organizations to help the people they serve.

## How Coverage is Care Relates to Existing Work

Across Michigan, many organizations are already mobilizing to support Medicaid renewals and coverage continuity. *Coverage is Care* is designed to **work alongside and align with these efforts**, not replace them. Trinity Health Michigan will support existing strong coordination and help bring partners together where coordination is limited, aiming for shared understanding and learning without duplication.

# Contact & Next Steps

We're excited to stay connected as this initiative moves forward — and we've made it easy to get involved. The survey will help us better understand your organization's current capacity, the types of engagement that feel most appropriate for you, any resources or activities you are already using or planning, and perspectives you may want to share to inform coordination and shared learning.

If you would like to receive updates or stay informed about future coordination opportunities, please indicate that preference in the survey.

[Click Here To Complete the Interest & Readiness Survey](#)

## Key Contacts

If you have questions, ideas, or want to talk more about how your organization can get involved, please don't hesitate to reach out to us at [coverageiscare@trinity-health.org](mailto:coverageiscare@trinity-health.org). We're here to listen, learn, and build this together.



**Morgan Osaer, MPH**

*Administrative Fellow Trinity Health Michigan  
Project Manager, Coverage is Care Initiative*



**Joanna Huerta, MHSA**

*Administrative Fellow Trinity Health Michigan  
Project Manager, Coverage is Care Initiative*

## What to Expect Next

If you choose to indicate interest through the survey, a member of our team will reach out to connect. These conversations are intended to help us better understand your organization's strengths, interests, and perspective, and to explore whether and how coordination or shared learning might be helpful. We will also share periodic updates and information related to *Coverage is Care* through email and partner convenings.

# Closing Message

Thank you for taking the time to learn about the *Coverage is Care* Initiative.

We know that navigating Medicaid coverage and renewal is complex — and that the upcoming policy changes will only make it harder for many of our neighbors to stay covered. But we also know when health systems, community organizations, and trusted local leaders come together, we can build something stronger than any one of us could do alone.

This initiative is about more than coverage. It's about **health equity, dignity, and access**. It's about making sure that every person — regardless of where they live, what language they speak, or what challenges they face — has a fair chance to stay connected to care.



We're grateful for the work you already do every day. And we're honored to invite you to this shared effort to ensure that **every door is the right door** for someone seeking help.

**Let's build this together.**

*Chiquita Berg*

Chiquita Berg, MD, MBA, FACOG  
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These materials are provided for **information, coordination, and alignment purposes** in support of community-based efforts to help eligible individuals maintain Medicaid coverage.

This guide is for reference purposes only and does not constitute legal or financial advice. Please consult the Michigan Department of Health and Human Services site for guidance on Medicaid coverage or eligibility at <https://www.michigan.gov/mdhhs/assistance-programs/medicaid>.

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Information shared through *Coverage is Care* may evolve as policies, processes, and community needs change. Trinity Health Michigan reserves the right to update or revise materials as the initiative progresses.





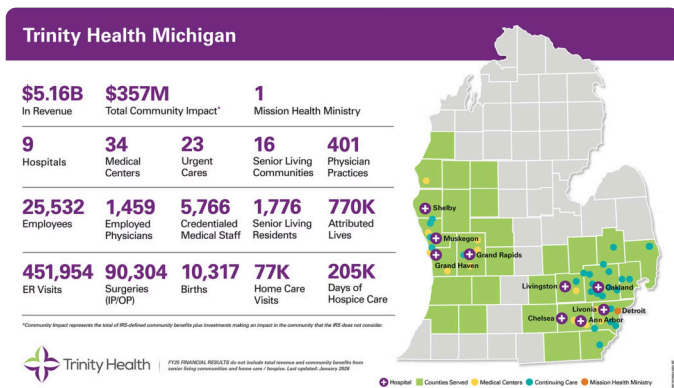
## About Us

Trinity Health is one of the largest Catholic health care systems in the country. We're a not-for-profit organization with hospitals, clinics, and care teams serving people in 25 states. Our national headquarters is right here in Livonia, Michigan.

We believe health care is a human right and that belief drives everything we do. Whether someone is uninsured, underinsured, or facing tough circumstances, our mission is to show up with compassion, dignity, and high-quality care. Across the country, we have 92 hospitals, more than 133,000 colleagues, and a deep commitment to improving health in the communities we serve, not just inside hospital walls, but out in neighborhoods, schools, and homes. In fiscal year 2025, the Livonia, Michigan-based health system invested \$2.9 billion in its communities in the form of charity care, community benefit and other programs and services.

## Trinity Health Michigan

Trinity Health Michigan is a leading health care provider and on the the state's largest employers.



With nearly 26,000 employees serving 29 counties, Trinity Health Michigan is composed of nine hospitals located in Ann Arbor, Howell, Livonia, Oakland, Chelsea, Grand Rapids, Muskegon, Shelby, and Grand Haven, two medical groups, and a Detroit-based ministry that provides primary care and wraparound services for uninsured and underinsured adults.

Together with numerous ambulatory care locations, home health and hospice agencies and 17 senior living communities, Trinity Health Michigan provides the full continuum of care for Michigan residents. In fiscal year 2025, Trinity Health Michigan returned \$357 million back to our communities in the form of community impact activities, programs and charity care.



## Community Health & Well-Being

Community Health & Well-Being (CHWB) is how Trinity Health Michigan lives our mission beyond the four walls of our hospitals and clinics. We connect clinical care with the real-life factors that shape health — insurance coverage, food, housing, transportation, social support — so people can actually use the care they're eligible for and get healthier over time. Across our nine hospital ministries, CHWB is the bridge between the exam room and everyday life.

CHWB operates a statewide social-care infrastructure that meets people where they are. Our Community Health Workers (50+ and growing) walk alongside patients and community members to navigate coverage, benefits, and local resources. We run one of the nation's leading Food Is Medicine portfolios — including hospital-based farms and produce prescriptions — so access to healthy food becomes part of care, not an afterthought. We deliver the CDC-recognized Diabetes Prevention Program, partner on hypertension and maternal health initiatives, and steward Community Benefit investments to organizations that strengthen neighborhoods.

We're equity-driven, partnership-powered, and outcomes-focused. That means standard playbooks with local flexibility; shared data and dashboards; and a constant eye on results that matter — fewer avoidable emergency room visits and readmissions, improved A1c and blood pressure, better food and housing stability, and continuous insurance coverage.

Right now, CHWB is mobilizing the *Coverage is Care* initiative statewide. The goal is simple: wherever people show up — clinics, community sites, schools, faith communities, workplaces — they can get timely, trusted help to keep coverage active and access care.

[Click Here To See Our FY24 Impact Report](#)





## Community Health & Well-Being Leadership Team



**Grand Rapids**  
Jennifer Chaffer  
Director, CHWB



**Ann Arbor/Livingston**  
Shekinah Singletery  
Director, CHWB



**Chelsea**  
Katherine Yocum  
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**Muskegon, Shelby,  
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**Livonia**  
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**Oakland**  
Theresa Krell  
Manager, CHWB



**Social Care Division**  
Kimberly Snowdon  
Social Care Director



**The Farm at Trinity Health  
Michigan**  
Katelyn Smoger  
Regional Farm Director



**Community Benefit**  
Christina Krueger  
Manager, Community Benefit  
Reporting & Compliance

Partner Type	Example Organizations	Engagement Examples
Statewide Networks	MiCHWA, MPCA, MIBridges Navigators	Training, share tools, align messaging, support regional coordination
Managed Care Plans	Medicaid Health Plans	Data sharing, on-site support, co-hosted events, funding support
Community Hubs	United Way, Community Action Agencies	Host events, distribute materials, provide navigation support, coordinate local partners
Health & Social Service Providers	FQHCs, CBOs, food pantries, shelters	Screen for coverage risk, provide navigation, host Community Health Worker office hours, refer to enrollment support
Legal & Advocacy Organizations	Legal Aid, MLPs, immigrant rights groups	Support appeals, safe addresses, ID/documentation issues, policy advocacy
Faith & Civic Groups	Churches, mosques, temples, neighborhood associations	Share information, host events, provide trusted messengers, support outreach
Schools & Youth Organizations	School districts, Head Start, youth centers	Share materials with families, host events, support outreach to parents and caregivers
Employers & Workforce	Temp agencies, job training programs	Educate workers, distribute materials, host lunch-and-learns
Libraries & Public Spaces	Public libraries, community centers	Provide space for events, share digital and printed materials, assist with document uploads

Examples are illustrative only. Organizations determine their own level and type of engagement based on capacity, context, and interest.